

Clerk: Maxine Gordon

Email: clerk@nandr.org.uk



**NURSLING &
ROWNHAMS
PARISH COUNCIL**

Phone: 02380 736766

PO Box 1780, Southampton, Hants, SO15 9FX

**Minutes of the Meeting of the Parish Council held on
Tuesday 13th May 2025 at 7:00pm**

Council Members Present:

Cllr P Bundy – Chairman (PB) Cllr M Maltby – Vice Chairman (MM)	Cllr T Swain (TS) Cllr J Lines (JL) Cllr D Hedges (DH)	Cllr G Orriss (GO) Cllr P Dukes (PD) Cllr G Barker (GB)
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In Attendance: Alison Fisher (Secretary of ONRA) - Clerk: M Gordon (MG) arrived at meeting 8.00pm. Temporary minutes taken by PB and TS.

No.	No.	ITEM	Action by
1.		<p>(a) Election of Chairman MM commenced the meeting, asking for nominations for the Chairman's position. MM proposed PB as Chairman, TS seconded the proposal, all agreed.</p> <p>(b) Declaration of Acceptance PB accepted the position and will sign a Declaration Of Acceptance.</p> <p>(c) To Elect Vice Chairman GB proposed MM as Vice Chairman, GO seconded the proposal, all agreed.</p>	Complete

No.	No.	ITEM	Action by
2.		Apologies. PB advised that Cllr K Dunleavy (KD) and NAK were unable to attend.	
3.		Declarations of Interests.	
	3.1	GB will be on a rolling declaration for the construction of the new pavilion.	
4.		To Receive and Approve the Minutes of the Full Meeting of the Council held on 15th April 2025.	
	4.1	The minutes were proposed by PD and seconded by MM. All agreed that the minutes of the Full Meeting held on Tuesday 15 th April 2025 were accurate and correct.	
5.		Adjournment for 10 Minute Public Question Time.	
	5.1	PB closed the meeting at 7.05pm	
	5.2	Alison Fisher wishes to apply to the Parish Council for funding, relating to equipment to set up a speed watch system. Speed gun readers approx. £300 each. Will also need signs. Unsure of the total cost. PB suggested Alison writes to the Parish Council with all the information, requesting financial support and it will be considered by the Council.	
	5.3	PB reopens meeting at 7.07pm.	
6.		To Appoint Representatives to:	Complete
	6.1	Test Valley Association of Parish Councils – JL was appointed, other Councilor's to participate and attend meetings.	
	6.2	TCV – Sue Lambert and Mike Mannerson appointed.	
	6.3	Rights of Way/Footpaths – JL and Mike Mannerson appointed. Also, JL undertook training, to become a Hampshire County Council path warden.	
	6.4	Tree Wardens(s) – Sue Lambert and Mike Mannerson appointed.	
	6.5	Parish/District Transport Liaison – TS and Mike Mannerson appointed.	
	6.6	Police Liaison – PB and MM appointed.	
	6.7	Annual May Fair Committee – GO to continue organising the May Fair.	
7.		Review of Adopted Standing Orders and Financial Regulations	Continues
	7.1	Confirm Standing Orders did not require updating.	

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	7.2	KD and DH revising Financial Regulations. Last revised update for Financial Regulations was issued by HALC in 2024.	
8.		Review of Arrangements with other Local Authorities	Complete
	8.1	It was agreed at February 2025 Parish Council meeting to carry on the current arrangements with TVBC, with regard to Ground Maintenance and Dog Waste Collection Contracts.	Complete
9.		Review of Work with other Local Bodies and Arrangements for Reporting Back PACT (Police and Communities Together)	Continues
	9.1	PB, understand that PACT is still operating, but there has been no contact.	
10.		Review of Asset Register, Including Land, Buildings and Office Equipment.	Complete
	10.1	Additions, Adult fitness equipment at St. Boniface Park and ownership of Village Hall.	
11.		Review and Confirmation of Insurance Cover of all Insured Risks	Complete
	11.1	Reviewed Insurance Cover to add the Village Hall to the policy. New quote will be sought for policy due in November 2025	
12.		To Review the Council's Membership to Other Bodies (a) Woodlands Trust (b) CPRE (c) HALC/NALC (d) Purchase of Local Council Update (e) Local Council Advisory Service	Continues
	12.1	PB proposed that all membership be retained, seconded MM. all agreed.	
	12.2	PB suggested joining the Hampshire Playing Field Association, all agreed.	Continues
13.		Review the Council's Complaints Procedure.	Complete
	13.1	MM, covers two types of complaints: One against the Parish Council for not following the correct procedures or carrying out an incorrect process. Second complaint can be against an Individual, not following the code of conduct. But this complaint would be dealt with by TVBC and not the Parish. Abuse policy agreed at March 2025 Parish Council meeting. To be post on website.	Continues MM
14.		Establish the Council's Policy for Dealing with the Press/Media.	Complete
		PB and Clerk.	

No.	No.	ITEM	Action by
15.		Review the Council's Grant Awarding Policy and Procedure.	Complete
		PB, A maximum of £250 awarded to the church each year to help with maintenance. The Parish Council have the option to award grants when requested. Members requested to review document on website. If any information is incorrect can be retrospectively altered.	
16.		To Dispose of Business Remaining from the Previous Meeting/Chairman's Report	
	16.1	Request to Purchase section of land owned by Parish Council at Trowbridge Close/Nutshalling Avenue. – Clerk wrote to resident, requesting they obtain a valuation. Resident has an appointment with the surveyor, first week of July.	Continues - Clerk
	16.2	Financial Regulations 2024 – DH and KD to continuing working on the regulations. Start date: KD took over 12 th November 2024	Continues – DH / KD
	16.3	Home Covert Link Path – Contractor has commenced work to remove trees. During the process, they caused damage to the new path. Will be repaired. Consideration to be given to clear overgrown shrubbery in the area. Start date: Before 16 th April 2024	Continues - PB
	16.4	Resilience Forum/Emergency Planning – KD and DH to continue working on the policy. Carol Williams and Anne Longland have no documents. Propose to use Chilworth Resilience plan as a model. Start date: Before 16 th April 2024.	Continues – DH / KD
	16.5	SANG alongside Broadleaf Development – PB waiting for meeting with Commercial Director. Area is now open, Wayfinder signs installed. Start date: Before 16 th April 2024	Continues – PB
	16.6	HGV signs regarding lorries using Nursling Street and Paulette LaCave Ave plus Hillyfields dropped kerbs – Clerk sent email to NAK for update. PB to speak to NAK. Start Date: Before 16 th April 2025	Continues - NAK
	16.7	Climbing wall – Posts removed. Due to breakdown of machinery, pile of earth and matting remain. To be removed, reseeded. Also, bare areas on the recreation ground, to be dug over, fresh topsoil laid and reseeded. Start date: Before 16 th April 2024	Continues - PB
	16.8	Park Benches – Concrete bases. GB spoke to Brian Storey. Cannot reduce price. 2 bases to be laid at the side and 2 at the top. Work will be carried out within a month. Type of benches has been decided. Brian Storey to be informed. Start date: Before 16 th April 2024.	Continues - GB
	16.9	Speed Indicator Devices – PB received email 13 th May 2025 stating that the devices will be with the supply company shortly. Cost £850 each plus VAT. Will purchase	Continues - PB

No.	No.	ITEM	Action by
		two. Members to be emailed details for agreement at the next meeting. To be placed each end of Station Road. Start date: Before 16 th April 2024	
	16.10	Tanglewood Lake – Gate now closes. Not on automatic hinge. Clerk emailed Brett. Brett confirmed he will carry out the necessary work. Start date: Before 16 th April 2024	Continues - Clerk
	16.11	Drainage for top pitch Recreation Ground – Posts have been removed. Brett’s team from TVBC will carry out remedial work on the football pitch.	Continues - PB
	16.12	Microsoft 365 – All Councillors and Clerk using new email account. People require assistance with some of the other functions.	Continues - MM
17.		Approval of Payments for Period Ending 30th April 2025 plus Financial Reports	
	17.1	A schedule of payments and financial reports for the month ending 30 th April 2025 was presented to the Council. TS proposed the report be accepted, PD seconded, all agreed.	
18.		Confirmation of Declaration of Interest.	
	18.1	No changes. Clerk to inform TVBC.	
19.		TVBC and County Councillors’ Reports.	
	19.1	TS, Test Valley awarded £22,000 worth of VE grants, to 52 organisations to fund various VE day activities.	
	19.2	TS, Hampshire has been appointed by Secretary of State to carry out a consultation on Local Nature Recovery Strategy. Between May and June, will be contacting organisations and individuals as part of the consultation relating to statement of Bio-diversity policies and identify habitats around Hampshire.	
	19.3	TS, launch new round of Rural Business Capital Grants.	
	19.4	TS, Park yoga has started in Romsey and Andover. To take place in Romsey Memorial Park on Sunday mornings at 9.30am, free of charge.	
	19.5	TS, Footpath closure. Part of Nursling and Rownhams Footpath 16 with Totton and Eling Footpath 12.	
	19.6	PB, Procedure to explain to Government how Test Valley are to increase their house building by 78%, on the original figure that last year, had earlier been agreed. Sites will be made public at the Borough Council meeting on June 18 th , 2025. The agenda will be available approximately a week before. Available to view on TVBC website, under Council meetings and Agenda’s.	
20.		Police Report and Community Safety.	

No.	No.	ITEM	Action by
	20.1	No attendance	
		Clerk attended meeting at 8.00pm	
21.		Pavillion Project Update	
	21.1	Village Hall roofing 90% complete. Fascia's and soffits at the front are complete.	
	21.2	White soffit above windows will be over clad, then scaffolding at front can be removed.	
	21.3	Solar Panels – Panels to be fitted by Wednesday 14 th May.	
	21.4	Brian Storey to start second half of concrete floor over existing changing rooms and toilets. When complete, steel work to be in place for stairwork/lift enclosure.	
	21.5	Changing rooms have been de-commissioned and stripped out	
	21.6	Obtaining new quote for a package, including Aluminium windows, doors and glass balustrade for balcony. Also obtain a price to spray existing windows.	
	21.7	Downstairs windows in toilets and changing rooms, questioned, do they require an opening. GB will check with Building Control, as GB needs to speak to them with queries that have been raised.	
	21.8	GB to draw new layout for upstairs and downstairs.	
22.		Approve Invoice for Hampshire Association of Local Council (HALC) Affiliation Fee. Total £1438.00 – 1st April 2025 – 31st March 2026.	Complete
	22.1	TS proposed approval of Invoice, seconded PD. All agreed.	
23.		Developments and Applications. Appendix 1 attached.	
	23.1	25/00734/FULLS, PACKRIDGE FARMHOUSE, PACKRIDGE LANE, TOOTHILL – Single storey front extension	No Objection
	23.2	25/00760/FULLS, 5 GREENWOOD AVENUE, ROWNHAMS – Convert Integral garage to ground floor bedroom and shower room.	No Response
	23.3	24/02264/FULLS, LAND AT UPTON LANE, NURSLING – Amendment BESS.	Objection for the Same Reasons
	23.4	25/00778/VARS, MORINDA, THE GREEN, ROWNHAMS – Variation of condition (approved plans) of 24/02060/FULLS, and extension to garage to form annexe to allow for fenestration changes to the dwelling and garage and change in material.	No Comment

No.	No.	ITEM	Action by
	23.5	25/00808/FULLS, UNIT 6, ADANAC PARK, ADANAC DRIVE, NURSLING – Installation of 5 flues.	No Objection
	23.6	25/00809/ADVS, UNIT 6, ADANAC PARK, ADANAC DRIVE, NURSLING – Non-Illuminated fascia sign.	No Objection
	23.7	24/02295/FULLS, GARAGE ADJACENT TO ADCOCK COURT, HORNS DROVE – Amendment to relocate proposed dwelling closer to the Northern boundary and to fenestration detailing and integral garage design.	No Objection
	23.8	25/00593/LBWS, GROVE PLACE, UPTON LANE, NURSLING – Remove lower lip of doorway from gardens to lounge, removal of ramp, replacement of door and frame. Installations of slot drains.	No Comment
	23.9	25/00879/VARS, UNIT 9, LAND AT ADANAC PARK, NURSLING STREET – Variation of condition 3 of planning Permission 21/01920/FULLS. (Change of use of buildings H & J from B1 to E(g), B2 general industrial and B8 storage and distribution, with a maximum limit of 3,000sq metres for an individual unit in B2 or B8 use) to include additional use class E9e) for an urgent care centre to building H.	No Objection

24.		Correspondence for Discussion and Action. Appendix 2 Attached	
	24.1	None	
25.		Members questions	
	25.1	Discussion on Structures along Romsey Road. Enforcement Officer stated the structures are under permitted development.	Complete
	25.2	Parish will not allow SSEN to erect green boxes in Balmoral Way, close to the junction of Greenwood Close. Parish wishes to clear foliage and create lay-by. MM, resident has complained reference parking problems in this area. MM to inform resident, Parish Council will contact Hampshire County Council. Clerk to write to NAK. Start date: 15 th April 2025	Continues
	25.3	KD – CAROL SERVICE, THURSDAY 18TH DECEMBER 2025. No further update. Start date 15 th April 2025	Continues - KD

25.4	TS – NEIGHBOURHOOD PLAN – A plan for the village. PB, TS, to contact Sarah Hughes to arrange a meeting in July or September. Start date: 15 th April 2025	Continues
25.5	TS, SSEN Grant. Suggestion, apply for grant to install EV charging points at Village Hall. Require 3 quotes. Also to install battery facilities for solar panels. Require 3 quotes.	Continues
25.6	TS, Vegetation Overgrowth at Junction of Balmoral Way Roundabout and Romsey Road. Sight line obstructed if turning right towards Romsey. Clerk to contact Brett	Continues
25.7	School Fetes. TS, to organise stand for Parish Council at Rownhams School Fete. Tent to be erected. Date: 28 th June 2025. Hopefully have information, to display the new sites that will be included in the building plan. GO, unsure about Nursling school fete. Requested, anybody going to school fetes could they see if there are any good ideas for Mayfair.	Continues
25.8	GB, Parking on pavements Upton Crescent. At the moment, difficult to control	Complete
25.9	JL, Telephone Call Box. Men’s shed to carry out work. To be pulled upright. Defibrillator to be installed.	Complete
25.10	DH, Road Uneven along Romsey Road, near Junction of Horns Drove. Clerk to contact NAK.	Continues

The meeting closed at 8.40pm

The next Full Meeting of the Council will be held on Tuesday 3rd June 2025