

Clerk: Maxine Gordon

Email: [clerk@nandr.org.uk](mailto:clerk@nandr.org.uk)



**NURSLING &  
ROWNHAMS  
PARISH COUNCIL**

Phone: 02380 736766

PO Box 1780, Southampton, Hants, SO15 9FX

**Minutes of the Meeting of the Parish Council held on  
Tuesday 8<sup>th</sup> July 2025 at 7:00pm**

**Council Members Present:**

|  |  |  |
|--|--|--|
| Cllr P Bundy –<br>Chairman (PB)<br>Cllr M Maltby<br>Vice-Chairman)(MM) | Cllr T Swain (TS)<br>Cllr J Lines (JL)<br>Cllr D Hedges (DH)<br>Cllr K Dunleavey(KD) | Cllr G Barker (GB)<br>Cllr C Boella (CB) |
|--|--|--|

**In Attendance:** Clerk: M Gordon (MG) Cllr Nick-Adam King (NAK)

| No. | No. | ITEM   | Action by |
|-----|-----|--|-----------|
| 1.  |     | <b>Apologies.</b><br>PB advised that Cllr Pauline Dukes (PD) Cllr Alison Finlay (AF) Cllr Graham Orriss (GO) and PC Tristan Pugh were unable to attend |           |
| 2   |     | <b>Declarations of Interests.</b>  |           |
|     | 2.1 | GB will be on a rolling declaration for the construction of the new pavilion.  |           |
|     | 2.2 | TS declared an interest in items 18,19 and 20  |           |
| 3.  |     | <b>This Item was Bought Forward to Receive a Presentation from Christina Boella, Regarding Co-Option to the Parish Council.</b>                        |           |

| No.       | No. | ITEM  | Action by |
|-----------|-----|---|-----------|
|           | 3.1 | Christina Boella gave a presentation to the Councillor's. PB proposed CB be Co-Opted to the Parish Council, seconded by TS. All agreed.   |           |
| <b>4.</b> |     | <b>To Receive and Approve the Minutes of the Full Meeting of the Council held on 3<sup>rd</sup> June 2025.</b>  |           |
|           | 4.1 | The minutes were proposed by DH and seconded by GB. All agreed that the minutes of the Full Meeting held on Tuesday 3 <sup>rd</sup> June 2025 were accurate and correct.  |           |
| <b>5.</b> |     | <b>Approval of the Minutes of the Extra Ordinary Parish Council Meeting Held on Tuesday 24<sup>th</sup> June 2025</b>   |           |
|           | 5.1 | The minutes were proposed by TS and seconded by DH. All agreed that the minutes of the Extra Ordinary Parish Council meeting held Tuesday 24 <sup>th</sup> June were accurate and correct.  |           |
| <b>6.</b> |     | <b>Adjournment for 10 Minute Public Question Time.</b>  |           |
|           | 6.1 | No members of the public attended.  |           |
| <b>7.</b> |     | <b>Police Report and Community Safety</b>   |           |
|           | 7.1 | No attendance from Police   |           |
| <b>8.</b> |     | <b>TVBC and County Councillors' Report</b>  |           |
|           | 8.1 | NAK has objected to Collards application, for extending their working hours. Has insisted it goes through regulatory committee, if it is recommended for approval. Each individual person can speak.  |           |
|           | 8.2 | Through the majority of the schools summer holidays, A27 Eastbound, between Luzborough and Baddesley will be closed. Work to be carried out to alleviate flooding that occurred on the footpath. School children had to walk in the road if going from Mountbatten to Baddesley   |           |
|           | 8.3 | <b>LGR –</b> Two different consultations. County Council has chosen to work with East Hampshire District Council to look at a different scheme, than being proposed by Test Valley. Test Valley is one of 12 Councils who are working together. They have put forward 3 proposals, each of which proposes 4 new Councils on the mainland.<br>The County is considering 4 different schemes.<br>Option 1: Solent and the rest of Hampshire. Would be too large.<br>2 different versions of boundaries that show 3 Councils on the mainland, one version that shows 4 Councils on the mainland<br>Option 2: North and Mid Hampshire<br>Option 3: South-West<br>Option 4: South-East |           |

| No.       | No.  | ITEM   | Action by                |
|-----------|------|--|--------------------------|
|           |      | <p>Two options given to the Council by NAK:</p> <p>Basingstoke and Dean – Hart – Rushmoor - Test Valley – Winchester - East Hampshire.</p> <p>Test Valley – Southampton – Eastleigh – New Forest.</p> <p>NAK informed the Council that the previous evening, Wellow Parish Council voted unanimously on the option of Test Valley-Southampton-Eastleigh-New Forest.</p>    |                          |
|           | 8.4  | NAK asked the Parish Council which option they would prefer, of the Hampshire County Council proposals. The majority of the Parish Council voted for option to be part of the north of the County, that would not result in Nursling and Rownhams being linked with Southampton.   |                          |
|           | 8.5  | Residents had labels placed on their bins reference Food Waste Bins. Each household will be given 12 bin liners.   |                          |
|           | 8.6  | KD in conversation with Phil Kloppenborg (Community Engagement Officer for TVBC) KD, to set up Movers and Shakers, to participate in Community events. Meeting on Thursday 10 <sup>th</sup> July 2025 at The Horns Inn, 7.00pm. Will also mention resilience plan at meeting.  |                          |
|           | 8.7  | TS, Public Exhibition Local Plan. Dates for Nursling and Rownhams, Romsey and North Baddesley to be published in the Village News. Nursling 30 <sup>th</sup> July, Romsey 7 <sup>th</sup> August and North Baddesley 22 <sup>nd</sup> July 2025. 3.30pm – 6.30pm   |                          |
|           | 8.8  | PB, Station Road Closure. Delay due to Collards objection  |                          |
|           | 8.9  | PB, Motorway bridge in Station Road requires major repairs to be carried out. Road to be closed for long periods.  |                          |
|           | 8.10 | Dropped kerbs in Hillyfields. Apply for CIL funding. TS to look at best way to apply.  | <b>Continues</b>         |
|           | 8.11 | KD – Due to Local Government re-organisation a sub-group has been set up, looking at assets being passed over to Parish Councils and how it works. KD spoke to person from Salisbury that was involved in 2008 when Wiltshire went unitary. Will set up face to face meeting. TS commented, if taking over assets the whole process needs to be thought through carefully. | <b>Continues</b>         |
| <b>9.</b> |      | <b>To Dispose of Business Remaining from the Previous Meeting/Chairman’s Report</b>  |                          |
|           | 9.1  | <b>Request to Purchase section of land owned by Parish Council at Trowbridge Close/Nutshalling Avenue. –</b><br>Clerk wrote to resident, requesting they obtain a valuation.   | <b>Continues - Clerk</b> |

| No.        | No.  | ITEM  | Action by                  |
|------------|------|---|----------------------------|
|            |      | Resident has an appointment with the surveyor, first week of July.  |                            |
|            | 9.2  | <b>Home Covert Link Path</b> – Contractor has commenced work to remove trees affected by Ash die back. During the process, they caused damage to the new path. Will be repaired. Consideration to be given to clear overgrown shrubbery in the area. Start date: Before 16 <sup>th</sup> April 2024 | <b>Continues - PB</b>      |
|            | 9.3  | <b>Resilience Forum/Emergency Planning</b> – KD and DH to continue working on the policy. Propose to use Chilworth Resilience plan as a model. Start date: Before 16 <sup>th</sup> April 2024.  | <b>Continues – DH / KD</b> |
|            | 9.4  | <b>SANG alongside Broadleaf Development</b> – PB waiting for meeting with Commercial Director. Area is now open, Wayfinder signs installed. TS, need to talk to Phil Kloppenborg reference the official opening. Start date: Before 16 <sup>th</sup> April 2024                                     | <b>Continues – PB</b>      |
|            | 9.5  | <b>Hillyfields dropped kerbs</b> – Apply for funding  | <b>Continues</b>           |
|            | 9.6  | <b>Climbing wall</b> –Due to breakdown of machinery, pile of earth and matting remain. TVBC plan work for the following week. Dig out concrete, reinstate the topsoil, smooth over ready for seeding. Start date: Before 16 <sup>th</sup> April 2024  | <b>Continues - PB</b>      |
|            | 9.7  | <b>Park Benches – Concrete bases.</b> Work will be carried out by TVBC. PB will forward to Brett email with specification of benches. Start date: Before 16 <sup>th</sup> April 2024.   | <b>Continues - GB</b>      |
|            | 9.8  | <b>Speed Indicator Devices</b> – PB received email 13 <sup>th</sup> May 2025, stating that the devices are awaiting shipment from China. Cost £850 each plus VAT. To be placed each end of Station Road. Start date: Before 16 <sup>th</sup> April 2024   | <b>Continues - PB</b>      |
|            | 9.9  | <b>Tanglewood Lake</b> – Gate now closes. Not on automatic hinge. Clerk emailed Brett. Brett confirmed he will carry out the necessary work. Clerk to check with Brett if gate is finished. Start date: Before 16 <sup>th</sup> April 2024  | <b>Continues - Clerk</b>   |
|            | 9.10 | <b>Drainage for top pitch Recreation Ground</b> – Posts have been removed. Brett's team from TVBC will carry out remedial work on the football pitch.   | <b>Continues -</b>         |
| <b>10.</b> |      | <b>Approval of Payments for Period Ending 30<sup>th</sup> June 2025 plus Financial Reports</b>  |                            |
|            | 10.1 | A schedule of payments and financial reports for the month ending 30 <sup>th</sup> June 2025 was presented to the Council. Proposed the report be accepted, MM, seconded TS, all agreed.  |                            |
|            | 10.2 | Auditor wishes the Council to use Scribe Financial reports and not manual system.   |                            |
| <b>11.</b> |      | <b>Pavilion Project Update</b>  |                            |
|            | 11.1 | 28 Solar panels to be erected week beginning 7 <sup>th</sup> July 2025. Anticipated energy produced from all the solar panels,  |                            |

| No.        | No.  | ITEM   | Action by   |
|------------|------|--|---|
|            |      | 31,366 KWH per year.   |   |
|            | 11.2 | Roof Tiling to be carried out week beginning 14 <sup>th</sup> July 2025  |   |
| <b>12.</b> |      | <b>Internal Audit and Matters Arising</b>  |   |
|            | 12.1 | Standing Orders and Financial Regulation were not approved in the year. That was corrected at the Extra Ordinary meeting held on 24 <sup>th</sup> June 2025. MM will publish latest regulations on the website | <b>Continues<br/>MM</b>                               |
|            | 12.2 | Queries raised are being corrected as they arise.  |   |
|            | 12.3 | Legal requirement to have the last 5 years AGAR reports on the website.  |   |
| <b>13.</b> |      | <b>Review Financial Risk Assessment Policies</b>   |   |
|            | 13.1 | Clerk to obtain template from HALC. Clerk to review with DH  |   |
|            | 13.2 | Last 5 years AGAR reports to be published on website   | <b>Continues<br/>MM</b>                               |
| <b>14.</b> |      | <b>Review Data and HR Policies</b>   |   |
|            | 14.1 | Clerk to Obtain template from HALC   | <b>Continues<br/>MG</b>                               |
| <b>15.</b> |      | <b>Developments and Applications. Appendix 1 attached.</b>   |   |
|            | 15.1 | <b>25/01191/FULLS, 16 HARRISON WAY, ROWNHAMS – Erect Conservatory to rear elevation.</b>   | <b>No Objection</b>                                   |
|            | 15.2 | <b>25/00530/FULLS, PLOT AP6, ADANAC PARK, NURSLING STREET – Change of use.</b>   | <b>No Objection</b>                                   |
|            | 15.3 | <b>24/00693/OUTS, BROOKLYN 4X4, ROMSEY ROAD, NURSLING – Demolition of existing buildings. Erection of convenience store, veterinary surgery, 5 flats and associated access and parking.</b>                    | <b>Objection as Previous</b>                          |
|            | 15.4 | <b>25/01302/FULLS, No.2 THE KNOLLYS, GROVE PLACE, UPTON LANE, NURSLING – Single storey rear extension to provide additional living space.</b>  | <b>No Comment</b>                                     |
|            | 15.5 | <b>25/01365/TPOS, THE VICARAGE, 27 HORNS DROVE, ROWNHAMS – T9-Oak – Fell.</b>  | <b>Objection.<br/>Large ancient historic oak tree</b> |
|            | 15.6 | <b>25/01397/FULLS, 21 BALMORAL WAY, ROWNHAMS – Single storey side extension and front porch, change hanging tiles on front apex, porch and dormer to cladding.</b>   | <b>No Objection</b>                                   |

|            |      |   |                       |
|------------|------|---|-----------------------|
| <b>16.</b> |      | <b>Correspondence for Discussion and Action.<br/>Appendix 2 Attached</b>  |                       |
|            | 16.1 | Retrospectively Approve Purchase of Two Speed Indicator Devices. Cost £760.00 plus VAT – Total Cost £912.00   |                       |
|            | 16.2 | Proposed by KD, seconded by JL. All agreed.   |                       |
| <b>17</b>  |      | <b>Members questions</b>  |                       |
|            | 17.1 | Parish will not allow SSEN to erect green boxes in Balmoral Way, close to the junction of Greenwood Close. Parish wishes to clear foliage and create lay-by. Clerk to write to NAK. Start date: 15 <sup>th</sup> April 2025 | <b>Continues</b>      |
|            | 17.2 | <b>KD – CAROL SERVICE, THURSDAY 18<sup>TH</sup> DECEMBER 2025.</b> No further update. Start date 15 <sup>th</sup> April 2025  | <b>Continues - KD</b> |
|            | 17.3 | <b>TS – NEIGHBOURHOOD PLAN –</b> A plan for the village. Tool Kit is available. Sarah Hughes to arrange meeting for October. Funding is no longer available. Start date: 15 <sup>th</sup> April 2025                        | <b>Continues</b>      |
|            | 17.4 | <b>TS, Battery Storage -</b> Apply to Test Valley Rural grant, for installation of batteries storage facility for solar panels.   | <b>Continues</b>      |
|            | 17.5 | <b>DH, Road Uneven along Romsey Road, near Junction of Horns Drove.</b> Clerk has contacted NAK, but no reply. Clerk will chase NAK   | <b>Continues</b>      |
|            | 17.6 | <b>Village News.</b> Clerk to look at advertising income compared to expenditure  | <b>Continues MG</b>   |
|            | 17.7 | <b>Councillor’s Information –</b> PB to list all Councillors in the August Village News.  | <b>Continues PB</b>   |
|            | 17.8 | <b>TS-All Weather Cricket Wicket –</b> Was at an opening of an All-weather Cricket Wicket. Will find out more information, possibly for Parish to consider installing one on the recreation ground.                         | <b>Continues TS</b>   |
|            | 17.9 | <b>Request 2 Dog Bins.</b> One to be placed Romsey Road, by the Golf Club entrance. Other bin to be placed other side of the road by the motorway bridge. All Councillor’s agreed.  | <b>Continues</b>      |

|            |       |   |                 |  |
|------------|-------|---|-----------------|--|
|            | 17.10 | <b>Dimension for Benches</b> – JL resent dimensions to PB and Clerk   | <b>Complete</b> |  |
|            | 17.11 | <b>DH - Wychwood Cottage Demolished</b> – Notice was sent to the press, stating Test Valley Borough Council had no prior notification that the cottage was to be demolished and they are carrying out an investigation.   | <b>Complete</b> |  |
|            | 17.12 | <b>CCLA Mandate to be Updated</b> – PB, MM and Clerk to be Signatories  |                 |  |
|            | 17.13 | Proposed by TS, seconded by CB. All agreed  |                 |  |
|            | 17.14 | <b>Barclays Bank Mandate to be Updated</b> – PB, MM, DH and Clerk to be Signatories.  |                 |  |
|            | 17.15 | Proposed by TS, seconded by CB. All agreed  |                 |  |
|            | 17.16 | <b>LGR Leaflet.</b> Due to the compressed time scale, a draft leaflet was produced in conjunction with Chilworth Parish Council. The leaflet was passed around all Councillors to consider its contents. Three Councillors were unhappy about some of the content; therefore, the whole meeting was asked whether or not the leaflet should be released for distribution. It was agreed by all, for the leaflet to be distributed. All deliveries will be required to be complete by Sunday 20 <sup>th</sup> July. TS is organising the delivery of the leaflets. |                 |  |
|            |       | TS and MG (Clerk ) left the meeting at 10.00pm.   |                 |  |
| <b>18.</b> |       | <b>Annual Review of Parish Clerk</b>  |                 |  |
|            | 18.1  | The chairman outlined the proposal to increase the Clerks salary by 5%, to reflect her hard work and efforts during the past year. Proposed by PB, seconded by MM. All agreed   |                 |  |
| <b>19.</b> |       | <b>An Additional Payment to the Clerk in Relation to Administration work for the New Pavilion, up to 30<sup>th</sup> June 2025.</b>   |                 |  |
|            | 19.1  | An additional payment to the Clerk was agreed for administration work associated for the New Pavilion, up to 30 <sup>th</sup> June 2025. This payment is a bonus payment and not Ex-Gratia as referenced in the agenda. The payment will be £1380, subject to income tax. Proposed by PB, seconded by MM. All agreed.   |                 |  |
| <b>20</b>  |       | <b>Pension for the Clerk has been set up with “The</b>  |                 |  |

|  |      |  |  |  |
|--|------|--|--|--|
|  |      | <b>Peoples Pension”</b>  |  |  |
|  | 20.1 | Chairman reported that a new pension had been set up for the Clerk known as the Peoples Pension. This was done in accordance with the legal requirement to offer a pension to all Council employees. |  |  |

**The meeting closed at 10.30pm**

**The next Full Meeting of the Council will be held on Tuesday 9th September 2025**