

Clerk: Mr Roy Hamilton

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**NURSLING &
ROWNHAMS
PARISH COUNCIL**

Phone: 02380 736766

PO Box 1780, Southampton, Hants, SO15 9FX

**Minutes of the Meeting of the Parish Council held on
Tuesday 10th October 2023 at 7:40pm**

Council Members Present:

Cllr P Bundy, Chairman (PB) Cllr K Dunleavy (KD)	Cllr G Barker (GB) Cllr G Orriss (GO) Cllr T Swain (TS) Cllr J Lines (JL)	Cllr W Ashdown (WA) Cllr P Lomax (PL) Cllr B Richards (BR) Cllr H Painting (HP)
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In Attendance: Clerk R Hamilton and Cllr N Adams-King (NAK).

No	No.	ITEM	Action by
1.		Apologies. The Clerk advised that Cllr M Maltby (MM) could not attend.	
2.		Declarations of Interests. None.	
3.		To Receive and Approve the Minutes of the Full Meeting of the Council held on 12th September 2023.	
	3.1	The minutes were proposed by TS and GO seconded, all agreed that the minutes of the Full Meeting held on Tuesday 12 th September 2023 were accurate and correct.	
4.		Adjournment for 10 Minute Public Question Time.	
	4.1	A resident attended the meeting to discuss the TOOB installation, which he had believed was discussed at the last meeting. PB advised that a number of residents had attended the last Parish Council meeting to voice their concerns about the installation. The Parish Council had written to TOOB supporting the concerns of the residents. TOOB has not been in communication with the Parish Council prior to the installation or since the installation work had been suspended. NAK said that he was aware that there was a great deal of variation in the consultation process	

No	No.	ITEM	Action by
		with residents across Hampshire, but he was aware that in some instances they did use underground cabling.	
5.		To Dispose of Business Remaining from The Previous Meeting/ Chairman's Report.	
	5.1	Home Covert Path – PB advised that there had been no update from the Barker-Mill Estate.	Continues
	5.2	Resilience Forum/Emergency Planning – HP advised a meeting was scheduled for 24 th October 2023.	Continues
	5.3	SANG alongside Broadleaf Development – PB had been in contact with TVBC Enforcement team and now had a list of all the Enforcement actions being undertaken.	Continues
	5.4	Re-levelling Nursling Recreation Ground – PB advised that repairs had now been made to the top pitch on the Recreation Ground and the Heras fencing should be removed soon. The Clerk asked if the item could be closed, as the ongoing issue was more about maintenance of the pitch. It was agreed this item could be closed.	Complete
	5.5	HGV sign regarding lorries using Nursling Street – NAK was not in a position to provide an installation date and would check on progress.	Continues
	5.6	Sculpture Trail on the SANG – HP confirmed that she had been in contact with TVBC and the 3 volunteers from the Parish. A briefing would be held on 18 th October 2023, interviews on 25 th October 2023 and a decision on 8 th November 2023. TVBC had wanted residents from Broadleaf Park and HP explained that none had volunteered. TS said that it was a Parish asset and not exclusive to Broadleaf Park residents.	Continues
	5.7	Path Nursling Recreation Ground – The Clerk confirmed that the contractor would start work on 11 th October 2023.	Continues
	5.8	St Boniface Park Installation of adult fitness equipment. – TS advised that a meeting had been held with another fitness equipment company. Plans and suggestions were to be provided by the company. From discussions held it was thought that the required budget would be in the region of £25,000. This budget should cover 6 to 8 pieces plus groundwork.	Continues
	5.9	Garden Machinery – No update.	Continues
	5.10	Internal Audit Matters – No update.	Continues
	5.11	Balmoral Play Area – The Clerk advised that space had been made in the storage bunker, but it was now taken by the security gate pending installation. When the gate had been fitted, he would contact the contractor to dismantle the Climbing Wall.	Continues
	5.12	Works Jubilee Park and Barker Mill Close. – PB advised that he would contact TVBC again to check when they could fit the ramp at Jubilee Park.	Continues

No	No.	ITEM	Action by
	5.13	Management of Horns Drove Woodland. - PL and HP were now discussing a plan and it could be closed.	Complete
	5.14	Coronation Tree. - The Clerk advised that in January 2024 he could check with TVBC about planting a tree.	Continues
	5.15	Defibrillators- PB said that he was in discussion with Bloors about providing ducting for the electrics into the Telephone Box.	Continues
	5.16	Ashfield Estate Consultation – The presentation with Tim Gary prior to the meeting had now concluded this item.	Complete
	5.17	Quote for Security Barrier – The Clerk confirmed the security gate was stored in the bunker. PB had arranged an installation date of 24 th October 2023 and GB would attend meeting with contractor, as the Clerk would be on leave.	Continues
	5.18	May Fair – GO advised a successful meeting had been held and item placed in the Village News to advertise the event. Events and refreshments would be available in the Village Hall and the Scout Hut would be used. A resident would be making available a classic coal lorry and fairground organ for the day. PB asked the Clerk to check if any funds were left over from the last May Fair but the Parish Council would assist with funding.	Continues
	5.19	Park Benches – The Clerk advised he had visited North Baddesley Recreation Ground to inspect their benches and picnic tables. The benches and picnic tables all sat on a concrete base and were anchored to the concrete by bolts and chains. The type of bench was similar to the benches the Clerk had identified from his research. The Clerk had emailed North Baddesley Parish Clerk for details of the supplier.	Continues
	5.20	Open Gardens – KD said that she was due to meet shortly with the organiser of the Romsey Open Garden event.	Continues
	5.21	Maintenance of hedgerow and landscaped areas (item 15.2 12 th September 2023 meeting) – The Clerk had had yet to arrange a meeting with the Grounds Teams Supervisor of TVBC.	Continues
6.0		Approval of Payments for Period Ending 30/9/23 and Finance.	
	6.1	A schedule of payments and financial reports for the month ending 30 th September 2023 was presented to the Council. KD proposed the reports be accepted, WA seconded, and all agreed.	Complete
	6.2	The Clerk reported that TVBC had paid a large amount to the Parish Council in respect of a Section 106 claim. The payment matched the amount from a previous claim, not the amount expected of £4,980. The Clerk had contacted TVBC about this apparent overpayment.	
7.0		Police Report and Community Safety	
	7.1	None.	Complete

No	No.	ITEM	Action by
8.0		TVBC and County Councilor's Reports.	
	8.1	NAK advised that the Police had objected to the implementation of the 30mph limit in Redbridge Lane. NAK believed that despite the objection the limit should be agreed by HCC in November.	
	8.2	NAK advised that HCC were in discussions with the Police over the 20mph policy across Hampshire. A meeting with the Police Commissioner had been arranged but it was recognized the Police had other priorities and had to allocate resources accordingly.	
	8.3	NAK was aware of parking issues outside local schools and parking wardens would be going to schools to ensure parents did not park on double yellow lines. HCC only had a few wardens, who travelled by moped and had large areas to cover.	
	8.4	NAK had issues sample letters to Parish Clerks to issue to residents who were not cutting back vegetation that interfered with pavements, etc.	
	8.5	NAK would be attending a meeting on 11 th November 2023 with Collards and residents to review highway issues in that area. One option being considered was that Lee Lane may be closed to vehicles between the Collards site and Coldharbour Lane. This would stop Lee Lane being used as a short cut and reduce traffic volume in Station Road.	
	8.6	Officers from HCC had been to visit Station Road, near Crescent Estates, to investigate reports of people living in cars and fly tipping. No evidence was found that people were living in cars. Fly tipping was an issue, but the land concerned was owned by National Highways and it was difficult to engage them in resolving the problem.	
	8.7	KD asked about speed restrictions being used in Winfrith Way/Nursling St. NAK said that this was a Police responsibility not HCC.	
	8.8	NAK said that ASTER was still an issue he was working on and trying to get a resolution. Recently monthly bills for sewerage had been issued that were over £400.	
	8.9	PL asked NAK about the Rights of Way not being kept clear. NAK was aware that volunteers could be used to help and would supply the details of Andy the local ranger.	

No	No.	ITEM	Action by
	8.10	KD advised that she had been enquiring into getting a dog litter bin in the Paulette Lacave/Lukin Drive area. NAK had been asked about a problem with the pavement in Winfrith Way and KD had reported a hedge in Testlands Avenue overhanging the pavement. KD asked about the lack of lighting in a Rownhams Lane bus shelter. It was thought that it may be possible to get a solar powered light fitted.	
	8.11	TS reported that TVBC were holding a Resilience Forum on 24 th October and TVAPC had held a successful and well attended event on 30th September 2023.	
9.		Request for extension of contract to use the Village Hall Car Park by Dough Bros Pizza Ltd (Pizza business).	
	9.1	The Clerk advised that Dough Bros Pizza had requested an extension of their contract for the next 12 months. No problems had been notified to the Clerk and he proposed it be continued. The Councillors agreed to the 12-month extension period and agreed to maintain the rental at £10 for each evening.	Complete
10.		External Audit Conclusion and Report.	
	10.1	The Clerk reported that External Auditor had approved the AGAR for the year 2023/24. There had been correspondence over a few issues, but the Auditors had highlighted objective L. The issue was that not all council documents on the website were up to date.	Complete
11.		Report on Allotment Holders Annual General Meeting.	
	11.1	The Clerk advised that 22 people had attended the allotment holders AGM. No significant issues had arisen. A few older allotment holders had given up plots meaning that there were currently 2 full and 2 half plots available. The waiting list currently had 26 people on it.	Complete
12.		Developments and Applications. Appendix 1 attached.	
	12.1	23/02333/FULLS – Unit 17 Oriana Way, Nursling Estate. New double doors on western elevation. No Objection.	
	12.2	23/02326/FULLS – 15 Fyeford Close, Rownhams. Replace garage door with brick wall and UPVC windows. No objection.	
	12.3	23/02376/TPOS – 25 Hazeldown Road, Rownhams. T1 Silver Birch reduce canopy by up to 3m to suitable growth points. Objection – suggested less pruning.	
	12.4	23/02378/FULLS 11 Hazeldown Road, Rownhams. T1 Silver Birch reduce canopy by up to 3m to suitable growth points. Objection suggested less pruning.	

No	No.	ITEM	Action by
	12.5	23/0228/FULLS – 1 Upton Cottages, Upton Lane, Nursling. Single and two storey side and rear extension. No objection.	
	12.6	23/02434/FULLS -24 Bossington Close, Rownhams. Erect two storey side and single storey rear extension. To be reviewed.	
	12.7	23/02433/FULLS -24 Bossington Close, Rownhams. Erect single storey rear extension. To be reviewed.	
	12.8	23/02488/TPOS – The Vicarage, 27 Horns Drove, Rownhams. T1 Oak provide 2m clearance from the house.	

13.		Correspondence for Discussion and Action – see Appendix 2.	
	13.1	Resident contacted Clerk to express support for TOOB installation to improve Internet and the use of telegraph poles was more friendly to the environment. The Clerk has replied but resident wanted the Parish Council to note not all residents were opposed to installation. Noted.	Complete
	13.2	Hedgehog Highway Project – Communication from L Cook promoting a product that allows hedgehogs to from garden to garden. PB asked if this was a commercial project. The Clerk advised that he believed it was a commercial venture but could not be 100% certain. After discussion it was agreed that the local primary schools be contacted to see if they wished to participate. If the schools were interested the Parish Council would purchase the tunnels on behalf of the schools.	Continues.
14.		Members Questions	
	14.1	KD advised that the local Scouts group wanted to stage an event in the Village Hall but required financial assistance to hire the Village Hall. Councillors were in favour of providing financial assistance. PB said that it should be placed on the November 2023 Agenda and then the amount can be formally agreed.	Complete
	14.2	JL advised that she missed the previous meeting but would enquire into moving the Beacon to the Ordnance Survey site. JL asked about the dropped kerbs in Hillyfields. PB said that NAK should have been asked, as this issue should	Complete

		<p>be included in the work taking place at the Baker's Drove/ Redbridge Lane junction.</p> <p>JL advised that parking on pavements was an issue in Upton Crescent. PB said that there would be a section on this subject included in this month's Village News.</p>	
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The meeting closed at 9:30pm.

The next Full Meeting of the Council will be held on 7.30pm 14th November 2023.

Nursling Rownhams Parish Council
Payments and Receipts for month ending 31 October 2023

Date	Payment Type	Expense	Description	CR	DR	Balance
01/10/23	Bacs	HMRC	Quarterley PAYE		£ 814.48	£ 102,565.38
01/10/23	Bacs	R Hamilton	September Salary		£ 871.09	£ 101,694.29
02/10/23	Credit	M Oldbury	Allotment Rental	£ 30.00		£ 101,724.29
02/10/23	Credit	P Bird	Allotment Rental	£ 15.00		£ 101,739.29
02/10/23	Credit	A Garrod	Allotment Rental + key deposit	£ 35.00		£ 101,774.29
02/10/23	Credit	Wyatts Tracks	Village News Advert	£ 80.00		£ 101,854.29
02/10/23	Credit	D Battrick	Village News Advert	£ 120.00		£ 101,974.29
02/10/23	Credit	The Four Horseshoes	Village News Advert	£ 80.00		£ 102,054.29
02/10/23	Credit	S Capstick	Allotment Rental	£ 30.00		£ 102,084.29
02/10/23	Bacs	R May	Litter Pick Sept 23		£ 300.00	£ 101,784.29
02/10/23	Bacs	L Nadolny	Refund of key deposit and allotment rental		£ 20.00	£ 101,764.29
03/10/23	Credit	Mrs and Mrs Swain	Allotment Rental	£ 30.00		£ 101,794.29
03/10/23	Credit	Mr and Mrs Skidmore	Allotment Rental	£ 30.00		£ 101,824.29
03/10/23	Credit	Lee Fisher	Village News Advert	£ 40.00		£ 101,864.29
03/10/15	Credit	V Strickland	Allotment Rental	£ 15.00		£ 101,879.29
04/10/23	Credit	R Tall	Allotment Rental	£ 30.00		£ 101,909.29
04/10/23	Credit	My New Bathroom	Village News Advert	£ 40.00		£ 101,949.29
05/10/23	Credit	K Warn/ J Hayes	Allotment Rental	£ 90.00		£ 102,039.29
05/10/23	Credit	O Humphries	Allotment Rental	£ 15.00		£ 102,054.29
09/10/23	Credit	TVBC	Section 106 Funds transferred in error	£ 23,220.00		£ 125,274.29
09/10/23	Bacs	Mr and Mrs Judd	Refund of allotment rental and key deposit		£ 25.00	£ 125,249.29
09/10/23	Bacs	Ordnance Survey	October Printing Costs Village News		£ 923.02	£ 124,326.27
10/10/23	Credit	Various cheques	Village News Advert	£ 180.00		£ 124,506.27
11/10/23	Credit	D Battrick	Allotment Rental	£ 30.00		£ 124,536.27
12/10/23	Credit	JAH Heating and Plumbing	Village News Advert	£ 40.00		£ 124,576.27
13/10/23	Credit	Tbo Romsey Ltd	Village News Advert	£ 280.00		£ 124,856.27
16/10/23	Direct Debit	TVBC	Grounds Maintenance		£ 1,422.12	£ 123,434.15
16/10/23	Bacs	B Storey	Recreation Path 1st Installment		£ 13,005.00	£ 110,429.15
16/10/23	Bacs	N&R Village Hall	Changing Room Hire Football		£ 400.00	£ 110,029.15
19/10/23	Direct Debit	Best 4 Business	Telephone Rental		£ 24.48	£ 110,004.67
23/10/23	Credit	K Tabley	Allotment Rental and Key deposit	£ 35.00		£ 110,039.67
30/10/23	Credit	Stone Electrical	Village News Advert	£ 60.00		£ 110,099.67
30/10/23	Credit	TY Bowie-Matthews	Village News Advert	£ 40.00		£ 110,139.67
30/10/23	Credit	Dough Bros Pizza	Car Park Rental	£ 40.00		£ 110,179.67
Total				£ 24,605.00	£ 17,805.19	

Appendix 2

NURSLING AND ROWNHAMS PARISH COUNCIL
FINANCIAL YEAR 2023 / 2024

MONEY ON DEPOSIT WITH CCLA PUBLIC SECTOR DEPOSIT FUND

Date	Interest Paid	Paid In	Notes	Paid Out	Balance
01/04/2023		£ -			£ 182,142.10
01/04/2023	£ 616.13				£ 182,758.23
01/05/2023	£ 586.04				£ 183,344.27
01/06/2023	£ 723.32				£ 184,067.59
01/07/2023	£ 690.73				£ 184,758.32
01/08/2023	£ 765.02				£ 185,523.34
01/09/2023	£ 803.62				£ 186,326.96
01/10/2023	£ 762.77				£ 187,089.73
01/11/2023					£ 187,089.73
01/12/2023					£ 187,089.73
01/01/2024					£ 187,089.73
01/02/2024					£ 187,089.73
01/03/2024					£ 187,089.73
	£ 4,947.63	£ -			
Deposit Balance					£ 187,089.73

MONEY ON DEPOSIT WITH BARCLAYS BANK
BASE RATE REWARD

Date	Interest paid	Paid In	Notes	Paid Out	Balance
01/04/22					£ 49,713.18
01/04/23	£ -				£ 49,713.18
01/05/23	£ -				£ 49,713.18
01/06/23	£ 103.65				£ 49,816.83
01/07/23	£ -				£ 49,816.83
01/08/23	£ -				£ 49,816.83
01/09/23	£ 133.48				£ 49,950.31
01/10/23	£ -				£ 49,950.31
01/11/23					£ 49,950.31
01/12/23					£ 49,950.31
04/01/24					£ 49,950.31
01/02/24					£ 49,950.31
01/03/24					£ 49,950.31
					£ 49,950.31
	£ 237.13			£ -	
Deposit Balance					£ 49,950.31

Funds Available

£ 237,040.04

Appendix 3
 NURSLING AND ROWNHAMS PARISH COUNCIL

Income and Expenditure Account for the year ended 31st March 2024
 Position as at 31st October 2023

	2023/24 £	2022/23 £
Income		
Precept	£69,500	£67,500
Interest received	£4,422	£1,781
Village news adverts	£5,401	£8,475
Grants received	£27,320	£23,220
May Fair	£0	£0
Other income	£2,489	£3,390
Total Income	£109,132	£104,366
Expenditure		
Community Support		
Community services & facilities (Allot	£19,552	£40,645
S137 Payments (Note 9)	£150	£50
	£19,702	£40,695
Administration		
Staff costs incl NI/pension contributic	£8,431	£11,419
Administration (gates, play equip, ligl	£21,693	£36,389
Legal, professional and audit fees	£1,343	£5,400
Subscriptions	£1,262	£1,266
	£52,430	£54,474
Total Expenditure	£37,026	£95,169
Surplus/Deficit for the year	£56,702	£9,197
General Fund		
	£	£
Opening Balance	£298,224	£289,026
Add - Income	£109,132	£104,367
Less - Expenditure	£52,430	-£95,169
Closing Balance (Note 8)	£345,402	£298,224