

Clerk: Mr Roy Hamilton

Email: clerk@nandr.org.uk



**NURSLING &
ROWNHAMS
PARISH COUNCIL**

Phone: 02380 736766

PO Box 1780, Southampton, Hants, SO15 9FX

**Minutes of the Meeting of the Parish Council held on
Tuesday 11th July 2023 at 7:30pm**

Council Members Present:

Cllr P Bundy, Chairman (PB) Cllr M Maltby Vice Chairman (MM)	Cllr H Painting (HP) Cllr J Lines (JL) Cllr G Barker (GB) Cllr G Orriss (GO)	Cllr T Swain (TS) Cllr K Dunleavy (KD) Cllr B Richards (BR) Cllr W Ashdown (WA)
---	---	--

In Attendance: Clerk R Hamilton

Note: Prior to the meeting the K Dunleavy, B Richards and W Ashdown were co-opted onto the Parish Council to serve as Parish Councillors.

No	No.	ITEM	Action by
1.		Apologies. The Clerk advised that Cllr N Adams-King (NAK) could not attend.	
2.		Declarations of Interests. None.	
3.		To Receive and Approve the Minutes of the Full Meeting of the Council held on 6th June 2023.	
	3.1	The minutes were proposed by HP and TS seconded, all agreed that the minutes of the Full Meeting held on Tuesday 6 th June 2023 were accurate and correct.	
4.		Adjournment for 10 Minute Public Question Time.	
	4.1	None	
5.		To Dispose of Business Remaining from The Previous Meeting/ Chairman's Report.	
	5.1	Home Covert Path – PB advised that there had been no update from the Barker-Mill Estate, as to when the Ash trees would be	Continues

No	No.	ITEM	Action by
		felled.	
	5.2	Resilience Forum/Emergency Planning – HP confirmed there were no updates.	Continues
	5.3	SANG alongside Broadleaf Development – HP advised that the paths had not been cut through the SANG this year, nor had the trees been replaced. HP will email PB with a list of the issues and PB said that he would contact TVBC planning for an update.	Continues
	5.4	Re-levelling Nursling Recreation Ground – The Clerk advised that a Contractor had visited the Recreation Ground on 23 rd June, but no quotes had yet been received. PB said that he would contact a contractor and check if they could carry out the work.	Continues
	5.5	HGV sign regarding lorries using Nursling Street – PB will contact NAK.	Continues
	5.6	Sculpture on the SANG – no update.	Continues
	5.7	Path Nursling Recreation Ground – PB advised that due to the person responsible being on leave he had yet to receive the written confirmation from Barker-Mill Estate to confirm it was acceptable to drain rainwater into Home Covert Woods. PB will chase up a response. GB advised that he had been in contact with the Contractor, and they did not want to start work during the school holidays due to Health and Safety reasons. It was agreed that work on the path could start in September 2023.	Continues
	5.8	St Boniface Park Installation of adult fitness equipment. – JL had attended the Nursling and Rownhams School fetes with TS, HP and GO. The response from residents had been positive. JL expressed her view that the residents local to St Boniface Park should be consulted. TVBC had advised that some Contractors carry out the consultation themselves. JL will contact contractors to determine if they will do this on behalf of the Council.	Continues
	5.9	Garden Machinery – No update.	Continues
	5.10	Internal Audit Matters – The Clerk advised that he was still awaiting information in respect of the legal set-up of the Village Hall Charity. JL agreed to forward the information held in respect of the Village Hall.	Continues
	5.11	Balmoral Play Area – The Clerk advised that the climbing wall had still to be dismantled but first of all space had to be made in the storage bunker. A scrap metal dealer would be contacted to remove unwanted chairs, and this would create more storage space.	Continues
	5.12	Works Jubilee Park and Barker Mill Close. – PB will chase up TVBC about the ramp at Jubilee Park. The barrier at Barker-Mill Close had been completed.	Continues
	5.13	Management of Horns Drove Woodland. - The Clerk had emailed details of the arboriculturist to HP who emailed them but had not	Continues

No	No.	ITEM	Action by
.			
		heard back from the arboriculturist.	
	5.14	Coronation Tree. - HP suggested that the Jubilee Park would be the best location and PB will contact TVBC to check if any trees were available.	Continues
	5.15	Defibrillators- The Clerk advised that all 3 defibrillators were working. An electrician had been contacted and a visit was made on 10 th July 2023 to check on the cabinets and power supply. It appeared that a circuit board had blown in 2 of the cabinets and this meant the heating element was not activated when the temperature dropped. The Clerk did not have a manual for this model and would contact the supplier for details of the model and the part number. The power supply in Redbridge Lane had been inspected by the electrician and there were 2 issues. The exit point for the ducting to feed the power cable to the inside of the phone box could not be located, meaning it may be necessary to dig a trench for new ducting. The second point was that any power supply required a meter to charge for the supply. The Clerk could arrange for the fitting of a meter, but the council would be responsible for the electricity charges. PB said that he would contact Bloor builders to try and resolve this issue.	Continues
	5.16	Parking Issues Bakers Drove and Balmoral Way – The Clerk had been advised by HCC that no action would be taken in respect of Bakers Drove. No contact had been received in respect of Balmoral Way, but the HCC website showed the query as progressing.	Continues
	5.17	Ashfield Estate Consultation (item 12 June Agenda) – The Clerk advised that a representative of the estate shall attend the October 2023 meeting.	Continues
	5.18	Quote for Security Barrier (item 13 June Agenda) – The Clerk advised that New Forest Fencing stated that the cost of installation would be £400. This meant that New Forest Fencing was the cheapest quote overall, but MTST Group was the cheapest for the supply only option. It was agreed that MTST Group should supply the gate and a separate contractor would install the gate at a cost of £300. The Clerk would check if any additional charges would arise for transport before placing the order.	Continues
	5.19	May Fair (item 15 June Agenda) – GO confirmed that he now had the email account for the May Fair committee and was trying to obtain access to the Facebook account. A paragraph would be placed in the Village News to try and obtain volunteers to assist in preparations.	Continues
	5.20	Pizza business (item 18.1 June Agenda) – The Clerk confirmed that he had met with the proprietors on Monday 10 th July 2023. A	Complete

No.	No.	ITEM	Action by
		few small revisions had been made to the contract, but the Clerk asked what rental should be charged. After some discussion it was agreed that £10 per week for the trial period should be charged and the business should take away their own rubbish. The Clerk advised that due to a number of reasons the pizza business would now commence on Friday 28 th July 2023.	
	5.21	Balmoral Way Play area land (item 18.2 on June Agenda) – The Clerk advised that he had met the resident who wished to purchase some land. The Clerk had not heard anything since and assumed that there was no further interest.	Complete
6.0		Approval of Payments for Period Ending 30/06/23 and Finance.	
	6.1	A schedule of payments and financial reports for the month ending 30th June 2023 were presented to the Council. TS proposed the reports be accepted, GB seconded, and all agreed.	
	6.2	TS stated that the return on the CCLA accounts was quite high. The Clerk confirmed that the return was considerably higher than that from the Barclays Account.	
7.0		Police Report and Community Safety	
	7.1	None.	
8.0		TVBC and County Councilor's Reports.	
	8.1	TS advised that the TVBC sustainability plan had been launched.	
	8.2	PB advised that there was a TVBC community initiative that included the Parish, Valley Park, North Baddesley and Chilworth. The hope was that Parishes would work together to encourage communities to thrive. The exact aims of the initiative were not yet clear.	
	8.3	PB advised that the Redbridge Causeway works should be concluded in the next few weeks.	
9.		Review of the ROSPA playground inspection report.	
	9.1	The Clerk advised that he had tried to get the inspection postponed allowing work on the Skate Park to take place but the cost to change the date was in excess of £240. The inspection took place in late May prior to the work taking place on the Skate Park. The Skate Park report had highlighted work that had now been undertaken or would be undertaken when the Home Covert path was constructed.	Complete
	9.2	The only risks identified in the Balmoral Way area were all low-risk items.	

No.	No.	ITEM	Action by
	9.3	The climbing wall risks would be addressed when the climbing wall was dismantled.	
10.		Quote from PCS Ltd to provide regular IT support to the Parish Council and maintenance of the CCTV cameras £2,244 per year (exc VAT).	
	10.1	PB explained that a number of issues had arisen with the CCTV cameras requiring attention and, to be effective, they would require regular cleaning. The loss of data earlier in the year demonstrated that IT support was required for the Clerk. PCS Ltd had carried out work on both the CCTV and IT on an ad hoc basis but a contract would mean support would be available at any time and regular checks would be made. BR proposed the quote be accepted and GO seconded.	Complete
11.		Suggestions to improve facilities within the Parish and provide more amenities to residents.	
	11.1	TS and JL both expressed their view that the Parish Council should provide benches in the Recreation Ground and St Boniface Park. It was believed that the residents would use the benches if provided. PB advised that in the past benches had proved to be a gathering point for youths and due to vandalism facilities provided and been damaged. This came at a considerable cost to the Parish Council, with equipment having to be removed. After some discussion it was agreed the Clerk would look into the type of benches available and the costs. A decision could then be made about the number and location of any benches purchased.	Clerk
	11.2	KD said that she worked on the Romsey Festival and part of the activities undertaken was open gardens. This is when people allowed members of the public to view their gardens. KD thought this might be way of improving the sense of community. KD was unsure what role, if any, the Parish Council could play but would investigate it further.	
	11.3	WA expressed his view that no facilities had been provided at Broadleaf for medical and dental care. PB advised that any funds set aside for additional facilities go into a Local Authority pot and do not necessarily address the area that is impacted by the development.	
12		Report from Clerk	
	12.1	The Clerk outlined the problems he was having obtaining contractors to carry out smaller jobs. An example given was the cleaning of bus shelters where 6 businesses had been approached about carrying out the work but only one had responded. This was impacting on the list of work outstanding, and the time taken to get small projects completed. After some discussion it was agreed that the Chairman would include a	Complete

No.	No.	ITEM	Action by
		request for a handyman to contact the Clerk.	
13.		Quote for Scribe Accounting package £657 (exc VAT) – monthly fee £34 and one-off fee £249.	
	13.1	The Clerk advised that the Internal Auditor had recommended this accounting package and it was required to produce VAT returns that would have to be submitted online. TS proposed the quote be agreed HP seconded and all agreed.	Complete
14.		Conflict of Interest Statement with BDO LLP (requirement of the new External Auditor).	
	14.1	PB advised that this was a requirement of the external auditor, and the Parish Councillors should make it known if there was any conflict of interest with BDO. All Councillors confirmed there was no conflict of interest.	Complete
15.		Developments and Applications. Appendix 1 attached.	
	15.1	23/01342/TPOS 14 Trowbridge Close, Rownhams – T1 Oak left crown by 4m, canopy by 2m and thin canopy. No objection but suggested less than 3m be cut.	
	15.2	23/01372/FULLS The Four Horseshoes, Nursling – Erection of 24 bed Annexe with 24 space car park and kitchen extension. No objection.	
	15.3	23/01388/VARS – Plot 6 Adanac Park, Nursling. Vary conditions 1,3,4 and 5 of 22/00315/RESS and 19/00669/OUTS. No objection.	
	15.4	23/01383/FULLS – Keepers Cottage, Toothill Road. Change of use from residential dwelling to care home. No objection.	
	15.5	23/01545/CLES – 4A Winifred Way, Nursling. Certificate of Existing lawful use as a dwelling house for up to 6 residents. Objection. Property would be HMO for 6 people with inadequate parking.	
	15.6	22/03315/FULLS - Willbox, Crescent Estate, Station Road Nursling. Mixed use of land for fabrication, conversion and storage.	
	15.7	23/01609/TPOS – 25 Armada Close, Rownhams. T1 – T7 Fell Ash trees. No objection, although trees part of Chamberlayne Estates.	
	15.8	23/01614/TPOS – 24 Armada Close, Rownhams. T1- T6 Fell Ash trees. No objection, although trees part of Chamberalyne	

No.	No.	ITEM	Action by
		Estates.	
	15.9	23/01612/TPOS – Walnut Way, Redbridge Lane, Nursling. T1 Walnut tree cut back branches by 2m. No objection but suggested less than 2m.	
	15.10	23/00237/LBWS – Nursling House, Church Lane, Nursling. Installation of timber casement windows, timber sash windows and timber French doors. No objection.	
	15.11	23/01578/FULLS – St Johns Nursling Home, Rownhams Lane, Rownhams. Erection of 2 storey extension to side and rear of existing care home. It was advised that Nursing Home application is to comply with care regulations, but it will be overlooking neighbouring properties. Objection.	
	15.12	23/01633/FULLS -Skyline, Rownhams Lane, Rownhams, Southampton. Single Storey rear extension and erection of detached annexe. Yet to be reviewed.	
	15.13	23/01514/FULLS -Titan Containers, Mauretania Road, Nursling Industrial Estate, Nursling. Comprehensive redevelopment to provide a building for industrial and warehousing purposes (Use Classes B2 & B8), ancillary offices, associated parking and servicing, landscaping, highways works and other infrastructure. Objection. This is a very large warehouse, and its construction will lead to loss of habitat.	

16.		Correspondence for Discussion and Action – see Appendix 2.	
	16.1	Resident complained about large amount of overgrown vegetation in the Parish and requested Parish Councillors to inspect problem areas. The Clerk advised there had been problems in May getting vegetation cut back probably due to staff shortages at TVBC. The Clerk had sent a response to the resident and asked for details. A response had just been received indicating 2 areas that were the responsibility of TVBC and one that was a private house. It was understood the house was vacant due to the owner dying and then the property being for sale. The Clerk will attempt to get some action taken on these areas.	Complete

	16.2	Correspondence received from residents in opposition to Planning Application Reference No. 23/01080/FULLS Erection of an electricity substation. SHB Hire Ltd Mill Lane Nursling Southampton Hampshire SO16 0YE. The Clerk had received a number of communications in respect of this application, although the main concern was the lack of enforcement action taken on previous applications in respect of this land. It was brought to the attention of the Councillors as reference had been made to the Parish Council not lodging an objection. PB advised that he was aware that a large number of trees had been felled without permission and the owners were instructed to replant the area, but this had not happened. PB advised that the legislation stipulated that any development of this type under 50 megawatts should be decided locally. This has resulted in 4 of these proposed developments in Weston Lane, Station Road, Mill Lane and Upton Lane. The Station Road application had been approved.	Complete
17.		Members Questions	
	17.1	KD asked if you could be advised of the future Parish Council meeting dates. The Clerk will send out details.	
	17.2	GO advised he had been contacted by a resident about a fence that exceeded 3m at the rear of a property and had recently had spikes added to the top of the fence. From discussion it became apparent that Enforcement action would be required by TVBC to enforce a previous ruling. The Clerk will write to TVBC to ask them to look into the matter.	Complete
	17.3	JL asked about the removal of a bin from the bus shelter near Upton Crescent. The Clerk will write to TVBC to establish if it will be replaced.	Clerk/continues
	17.4	JL asked if bollards could be placed on the kerb opposite the Co-Op to prevent illegal parking. PB advised that bollards had been in place previously but kept getting damaged and needed replacing. The other issue was that cars parked on the road when the bollards were in place narrowing the width of the road even more than at present. WA asked about the planning application for the Co-Op in Romsey Road. PB advised the application had been withdrawn and it was possible a revised application could be made in the future.	
	17.5	KD asked about Councillor emails. MM confirmed he would provide new email addresses for each Councillor.	

The meeting closed at 9:25pm.

The next Full Meeting of the Council will be held on 7.30pm 12th September 2023.

Nursling Rownhams Parish Council
Payments and Receipts for month ending 31 July 2023

Date	Payment Type	Description	CR	DR	Balance
03/07/2022	Credit	Village News Advert	£ 20.00		£ 80,998.14
03/07/2023	Credit	Village News Advert	£ 80.00		£ 81,078.14
03/07/2023	Credit	Village News Advert	£ 80.00		£ 81,158.14
03/07/2023	Credit	Village News Advert	£ 40.00		£ 81,198.14
04/07/2023	Credit	Village News Advert	£ 40.00		£ 81,238.14
04/07/2023	Credit	Village News Advert	£ 47.50		£ 81,285.64
04/07/2023	Debit Card	Stationery		£ 110.17	£ 81,175.47
04/07/2023	Credit	Village News Advert	£ 40.00		£ 81,215.47
05/07/2023	Credit	Village News Advert	£ 40.00		£ 81,255.47
10/07/2023	Credit	Village News Advert	£ 40.00		£ 81,295.47
13/07/2023	Credit	Football Pitch Hire	£ 150.00		£ 81,445.47
16/07/2023	Bacs	Scribe accounting package		£ 788.40	£ 80,657.07
17/07/2023	Direct Debit	Grounds Maintenance		£ 1,422.12	£ 79,234.95
18/07/2023	Credit	Village News Advert	£ 100.00		£ 79,334.95
20/07/2023	Direct Debit	Telephone Rental		£ 24.48	£ 79,310.47
20/07/2023	Credit	Village News Advert	£ 360.00		£ 79,670.47
20/07/2023	incleared cheque	Cheque did not clear bank		£ 100.00	£ 79,570.47
21/07/2023	Credit	Village News Advert	£ 100.00		£ 79,670.47
24/07/2023	Bacs	Printing Costs		£ 906.22	£ 78,764.25
24/07/2023	Bacs	nera in Village Hall and replace disc in CCTV recorder		£ 144.00	£ 78,620.25
27/07/2023	Credit	Village News Advert	£ 60.00		£ 78,680.25
27/07/2023	Credit	Village News Advert	£ 40.00		£ 78,720.25
30/07/2023	Bacs	Pest control the allotments		£ 210.00	£ 78,510.25
30/07/2023	Bacs	August Printing costs		£ 906.22	£ 77,604.03
30/07/2023	Bacs	July Litter picking		£ 300.00	£ 77,304.03
Total			£ 1,237.50	£ 4,911.61	

Appendix 2

NURSING AND ROWNHAMS PARISH COUNCIL
FINANCIAL YEAR 2023 / 2024

MONEY ON DEPOSIT WITH CCLA PUBLIC SECTOR DEPOSIT FUND

Date	Interest Paid	Paid In	Notes	Paid Out		Balance
01/04/2023		£ -				£ 182,142.10
01/04/2023	£ 616.13					£ 182,758.23
01/05/2023	£ 586.04					£ 183,344.27
01/06/2023	£ 723.32					£ 184,067.59
01/07/2023	£ 690.73					£ 184,758.32
01/08/2023						£ 184,758.32
01/09/2023						£ 184,758.32
01/10/2023						£ 184,758.32
01/11/2023						£ 184,758.32
01/12/2023						£ 184,758.32
01/01/2024						£ 184,758.32
01/02/2024						£ 184,758.32
01/03/2024						£ 184,758.32
	£ 2,616.22	£ -				
Deposit Balance						£ 184,758.32

MONEY ON DEPOSIT WITH BARCLAYS BANK
BASE RATE REWARD

Date	Interest paid	Paid In	Notes	Paid Out		Balance
01/04/22						£ 49,675.20
01/04/23	£ -					£ 49,675.20
01/05/23	£ -					£ 49,675.20
01/06/23	£ 103.65					£ 49,778.85
01/07/23	£ -					£ 49,778.85
01/08/23	£ -					£ 49,778.85
01/09/23						£ 49,778.85
01/10/23						£ 49,778.85
01/11/23						£ 49,778.85
01/12/23						£ 49,778.85
04/01/24						£ 49,778.85
01/02/24						£ 49,778.85
01/03/24						£ 49,778.85
						£ 49,778.85
	£ 103.65			£ -		
Deposit Balance						£ 49,778.85

Funds Available**£ 231,855.28**

Appendix 3
NURSLING AND ROWNHAMS PARISH COUNCIL

Income and Expenditure Account for the year ended 31st March 2024
Position as at 31st July 2023

	2023/24 £	2022/23 £
Income		
Precept	£34,750	£67,500
Interest received	£2,029	£1,781
Village news adverts	£3,027	£8,475
Grants received	£3,000	£23,220
May Fair	£0	£0
Other income	£501	£3,390
Total Income	£43,307	£104,366
Expenditure		
Community Support		
Community services & facilities (Allot	£13,093	£40,645
S137 Payments (Note 9)	£150	£50
	£13,243	£40,695
Administration		
Staff costs incl NI/pension contributic	£5,003	£11,419
Administration (gates, play equip, ligl	£3,255	£36,389
Legal, professional and audit fees	£923	£5,400
Subscriptions	£1,222	£1,266
	£10,403	£54,474
Total Expenditure	£23,647	£95,169
Surplus/Deficit for the year	£19,661	£9,197
General Fund	£	£
Opening Balance	£298,224	£289,026
Add - Income	£43,307	£104,367
Less - Expenditure	-£23,647	-£95,169
Closing Balance (Note 8)	£317,885	£298,224