

Clerk: Mr Roy Hamilton

Email: clerk@nandr.org.uk



**NURSLING &
ROWNHAMS
PARISH COUNCIL**

Phone: 02380 736766

PO Box 1780, Southampton, Hants, SO15 9FX

**Minutes of the Meeting of the Parish Council held on
Tuesday 11th April 2023 at 7:30pm**

Council Members Present:

Cllr P Bundy, Chairman (PB) Cllr S Williams Vice Chairman (SW)	Cllr H Painting (HP) Cllr J Lines (JL)	Cllr G Orriss (GO) Cllr T Swain (TS) Cllr M Maltby (MM)
---	---	---

In Attendance: Cllr N Adams-King (NAK) and Parish Clerk R Hamilton

No.	No.	ITEM	Action by
1.		Apologies. The Clerk advised that Cllr G Barker (GB), Cllr M Harding (MH), Cllr A Bulpit (AB) and Cllr D Spooner (DS) had sent their apologies.	
2.		Declarations of Interests. None.	
3.		To Receive and Approve the Minutes of the Full Meeting of the Council held on 7th March 2023.	
	3.1	The minutes were proposed by HP and TS seconded, all agreed that the minutes of the Full Meeting held on Tuesday 7 th March 2023 were accurate and correct.	
4.		Adjournment for 10 Minute Public Question Time.	
	4.1	None.	
5.		To Dispose of Business Remaining from The Previous Meeting/ Chairman's Report.	
		Home Covert Path – PB had received no further updates and would message the Barker Mill Estate.	Continues

No	No.	ITEM	Action by
	5.2	Resilience Forum/Emergency Planning – HP confirmed that a meeting had taken place on 25 March 2023, and it was a worthwhile meeting. There was the possibility of funding for items such as small generators and satellite phones, although the details for the bidding process had yet to be supplied.	Continues
	5.3	SANG alongside Broadleaf Development – It was advised by more than one Councillor that the path in the SANG was not in a good state. PB advised he would contact Test Valley to try and obtain an update of the work undertaken.	Continues
	5.4	Re-levelling Nursling Recreation Ground – The Clerk advised that Test Valley had undertaken some repair work on the top pitch, but it needed further attention when the weather had improved. The Clerk had no details as yet on the cost for providing a security gate on the recreation ground.	Continues
	5.5	Village Hall extension – PB said that GB had prepared 4 sets of drawings for the extension and would be making a pre-application to TVBC for all 4 sets.	Continues
	5.6	HGV sign regarding lorries using Nursling Street – AK advised that date of installation was not yet known.	Continues
	5.7	Sculpture on the SANG – HP advised the report for the portfolio group at TVBC was still awaiting the manager’s approval and HP would request an update.	Continues
	5.8	Fencing Nursling Recreation Ground – The Clerk advised the proposed start date had been postponed for a week due to the poor weather.	Continues
	5.9	St Boniface Installation of adult fitness equipment. – JL advised she was having difficulty getting a response from TVBC.	Continues
	5.10	Garden Machinery – The Clerk to contact Brett Hill at TVBC and try to arrange training. The safety equipment had still to be purchased.	Continues
	5.11	Internal Audit Matters – The Clerk had arranged a meeting with the VAT consultant on 21 April 2023. The meeting is to take place at the Village Hall/Recreation Ground.	Continues
	5.12	Balmoral Play Area – The Clerk has contacted the contractor but was still awaiting a date as to when the work will be carried out.	Continues
	5.13	Works Jubilee Park and Barker Mill Close. – PB has been advised that the work at the entrance to Jubilee Park will take place shortly. The barrier at Barker- Mill Close no longer existed as a car had driven through the entrance and demolished the existing barrier.	Continues
	5.14	Review of use of Nursling Recreation Ground by dog walkers and conditions for use. -. PB said that he had not yet received any advice on the subject. There was discussion around what	Complete

No	No.	ITEM	Action by
		effective steps could be taken and the general view was that it irresponsible dog walkers would not be deterred by signs. PB suggested that the situation be monitored going forward but not to take any steps at present.	
	5.15	Management of Horns Drove Woodland. - HP said that 60 saplings of native species had been supplied and planted in the woodland. The Clerk will contact an arboriculturist to see if advice could be obtained and the cost.	Continues
	5.16	St Johns Rownhams PTA grant request – The Clerk advised that the PTA had made a number of grant applications including HCC and TVBC. However, these were for separate projects to the grant application made to the Parish Council. After some discussion it was suggested £100 be granted. SW proposed this amount, GO seconded and all agreed.	Complete
	5.17	Coronation Tree. HP will consider locations for the planting of a tree to celebrate the upcoming coronation.	Continues
6.0		Approval of Payments for Period Ending 31/3/23 and Finance.	
	6.1	A schedule of payments and financial reports for the month ending 31 st March 2023 were presented to the Council. TS proposed the reports be accepted, MM seconded, and all agreed.	
	6.2	JL asked about the payment to PCS. PB explained that there had been issues with the old parish computer and a new computer had been obtained, along with some data retrieval from the hard drive.	
7.0		Police Report and Community Safety	
	7.1	None.	
8.0		TVBC and County Councilor's Reports.	
	8.1	NAK advised that potholes were still an issue and he had received several communications from residents in Grove Place Upton Lane. These communications also complained about the flooding under the motorway bridge. NAK said that this had been reported to National Highways, as it was mainly a drainage issue from the M271.	
	8.3	NAK reported that TVBC would be spending £3.5million on new recycling schemes. This included the purchase of 10 new bin lorries, 57,000 new bins and £115,000 on food caddies. This would help improve food waste recycling. Solutions were being sought for properties with limited space and there would be	

No	No.	ITEM	Action by
		weekly collection of clinical waste. The bin lorries would be fuelled by vegetable oil reducing carbon emissions by 95%. PB indicated that TVBC Local Plan would be reviewed to ensure properties have sufficient space to for bins at the building stage.	
9.		Review of Defibrillator responsibilities and maintenance. .	
	9.1	PB said that he would like a person to be found who would be responsible for the defibrillator machines checks and maintenance. HP advised that her partner had volunteered to carry out this duty.	
	9.2	The Clerk advised that he did not have any information for the defibrillators other than the invoice. The Clerk had contacted the supplier and they did advise that regular checks needed to be carried out on the pads and battery, to ensure they were still in date. A service was not required. The Clerk showed an example of a St Johns Ambulance check sheet to the Councillors.	
	9.3	JL asked about the possibility of a defibrillator for that Upton Lane. PB advised that there was a machine at Romsey Golf Club, but the Telephone Box in Upton Lane would need refurbishing before one could be fitted.	
	9.4	HP volunteered to compile the information about the defibrillators in each location. PB supplied an electrician's number to the Clerk to arrange for the fitting of a machine in the Telephone Box in Redbridge Lane.	Clerk/HP
10.		Spotlight UK Grant Application for £500.	
	10.1	The Clerk outlined the background and aims of the organisation. The main intention was to improve the mental health and resilience of young children in local schools.	
	10.2	The Councillors had a discussion around the purpose of the grant, and it was believed that the direct benefit to the Parish was unclear. SW proposed the request be refused, TS seconded, and all agreed.	Complete
11.		Victim Support Grant Request for £50.	
	11.1	The Clerk advised that this charity supported the victims of domestic violence, and a £50 grant was made in April 2022.	Complete
	11.2	SW proposed a £50 grant be made, TS seconded, and all agreed.	
12		Developments and Applications. Appendix 1 attached	
	12.1	23/00382/VARS – NHS Car Park Nursling. Variation to 19/00374/OUTS to allow parking on Southampton FC match days to 23:00 hours. No objection.	

No	No.	ITEM	Action by
	12.2	23/00368/FULLS. – Autumn View, Rownhams Lane. Erect single storey and first floor rear extension. No comment.	
	12.3	23/00562/FULLS. 22 Nursling St Cottages, Nursling. Single storey side extension. No objection.	
	12.4	23/00624/FULLS. 6 Fairway Gardens, Rownhams. 2 Storey and single storey side extension plus installation of dormer windows. The Clerk advised that a new application for this property had been received today and a Councillor volunteered to look at the new application.	
	12.5	23/00746/FULLS. 5 Rufus Close, Rownhams. Two storey front extension with linked first floor extension and loft conversion. No comment.	
	12.6	23/0748/FULLS. 10 Bridgers Close, Rownhams. Convert garage to kitchen. No comment.	
	12.7	23/00750/FULLS. 61 Nutshalling Avenue, Rownhams. Convert garage to living space and garage door to window. Clerk yet to receive a response.	
	12.8	23/00758/FULLS. 14 Rufus Close, Rownhams. SINGLE Storey side extension, alteration and addition of windows and door. No objection.	
	12.9	23/00836/SCRS. Land at Butts Field, Mill Lane Nursling. Request for environmental impact screening assessment. Yet to be reviewed.	
	12.10	23/00760/CLPS. Rownhams Services West. Construction of new substation plus associated plant and machinery. No comment no impact on local property.	
	12.11	23/00822/FULLS. 3 Balmoral Way, Rownhams. Alteration to bay window to create walk in bay. No Objection.	

13.		Members Questions	
	13.1	SW asked about the planters at Nursling St. The Clerk advised he had contacted the nursery again and was advised they would be removed after the Easter holidays.	Complete
	13.2	SW asked about the balancing pond. The Clerk confirmed he had met the engineer on site, and it was confirmed that the outlet appeared to be partially blocked.	Continues

		The engineer did not deal with balancing ponds and had to refer it internally via his manager.	
	13.3	PB expressed his thanks and that of the Council to SW for all the hard work he had put into Council over the last 20 years.	
	13.4	GO said that it may be worthwhile for any new Councillors to be mentored by past or present Councillors to help with their duties.	
	13.5	JL asked about the Parish Assembly. PB advise that it was taking place next Wednesday 19 th April 2023. PB thought he would give an overview of the last 4 years of this Parish Council.	
	13.6	HP asked about the Rights of Way query the Clerk had received. The Clerk advised that the query concerned the erection of finger posts to sign post the way to public paths and attaching marker discs. PB confirmed this was the responsibility of HCC. The Clerk advised he would offer to meet the resident as it was unclear what the Parish Council could do to assist.	
	13.7	PB referred to the bridge at Nursling Mill. This was under the ownership of the Barker-Mill Estate. It was meant to be part of a cycle path but was currently not structurally sound.	
14		Correspondence for Discussion and Action – see Appendix 2.	
	14.1	Request from allotment holder to take over adjacent plot. The Clerk outlined two recent requests from allotment holders and had brought it the Parish Council, as it was a matter of policy. Presently, the waiting list is quite large, but allotment holders had requested taking over adjacent plots. No policy existed for this type of request. It was agreed giving residents the opportunity to hold a plot should be the priority. If a request from an allotment holder meant that it disadvantaged a resident on the waiting list, it should be refused.	Complete
15		Clerk’s Annual Performance Review.	
	15.1	The Councillors agreed that the Clerk had fulfilled his responsibilities satisfactorily during the year and agreed a pay increase to be implemented from 1 st April 2023.	Complete

The meeting closed at 8:50pm.

The next Full Meeting of the Council will be held on 7.30pm 9th May 2023.

Nursling Rownhams Parish Council
Payments and Receipts for month ending 30 April 2023

Date	Payment Type	Expense	CR	DR	Balance
03/04/2023	Standing Order	Village News Advert	£ 40.00		£ 62,539.53
03/04/2023	Standing Order	Village News Advert	£ 20.00		£ 62,559.53
03/04/2023	Standing Order	Village News Advert	£ 80.00		£ 62,639.53
03/04/2023	Standing Order	Village News Advert	£ 120.00		£ 62,759.53
03/04/2023	Standing Order	Village News Advert	£ 80.00		£ 62,839.53
04/04/2023	Standing Order	Village News Advert	£ 40.00		£ 62,879.53
04/04/2023	Bacs	Litter March		£ 300.00	£ 62,579.53
04/04/2023	Bacs	Water Charges Allotments		£ 432.89	£ 62,146.64
04/04/2023	Bacs	Printing Costs		£ 896.14	£ 61,250.50
04/04/2023	Bacs	Quarterley PAYE		£ 742.42	£ 60,508.08
04/04/2023	Bacs	March Salary		£ 833.46	£ 59,674.62
05/04/2023	Debit Card	Stationary		£ 10.25	£ 59,664.37
06/04/2023	Credit	Village News Advert	£ 40.00		£ 59,704.37
06/04/2023	Bacs	Refund Village News		£ 80.00	£ 59,624.37
12/04/2023	Credit	Precept 1st Instalment	£ 34,750.00		£ 94,374.37
12/04/2023	Cheque	Refund Allotment key deposit		£ 5.00	£ 94,369.37
17/04/2023	Direct Debit	Grounds Maintenance		£ 1,335.28	£ 93,034.09
19/04/2023	Standing Order	Village News Advert	£ 60.00		£ 93,094.09
20/04/2023	Credit	Wayleave	£ 21.33		£ 93,115.42
20/04/2023	Credit	Allotment rental and key deposit	£ 20.00		£ 93,135.42
21/04/2023	Direct Debit	Telephone Rental		£ 24.48	£ 93,110.94
24/04/2023	Credit	Grants from Test Valley (£1000 x 3)	£ 3,000.00		£ 96,110.94
25/04/2023	Credit	Village News Advert	£ 160.00		£ 96,270.94
25/04/2023	Bacs	Costs for uncontested election		£ 24.00	£ 96,246.94
25/04/2023	Bacs	Grant to Victim Support		£ 50.00	£ 96,196.94
25/04/2023	Bacs	Maintenance and Cost of Streetlighting		£ 185.27	£ 96,011.67
25/04/2023	Bacs	Grant to Rownhams School Association		£ 100.00	£ 95,911.67
26/04/2023	Credit	Football Pitch Hire	£ 100.00		£ 96,011.67
26/04/2023	Debit Card	Wooden Stakes for allotments		£ 28.99	£ 95,982.68
26/04/2023	Bacs	Battery and pads for Defibrillators		£ 547.20	£ 95,435.48
26/04/2023	Bacs	Replacement PC and work on CCTV cameras		£ 576.00	£ 94,859.48
26/04/2023	Credit	Village News Advert	£ 59.25		£ 94,918.73
Total			£ 38,590.58	£ 6,171.38	

Appendix 2

NURSLING AND ROWNHAMS PARISH COUNCIL
FINANCIAL YEAR 20223 / 2024

MONEY ON DEPOSIT WITH CCLA PUBLIC SECTOR DEPOSIT FUND

Date	Interest Paid	Paid In	Notes	Paid Out	Balance
01/04/2023		£ -			£ 182,142.10
01/04/2023	£ 616.13				£ 182,758.23
01/05/2023					£ 182,758.23
01/06/2023					£ 182,758.23
01/07/2023					£ 182,758.23
01/08/2023					£ 182,758.23
01/09/2023					£ 182,758.23
01/10/2023					£ 182,758.23
01/11/2023					£ 182,758.23
01/12/2023					£ 182,758.23
01/01/2024					£ 182,758.23
01/02/2024					£ 182,758.23
01/03/2024					£ 182,758.23
	£ 616.13	£ -			
Deposit Balance					£ 182,758.23

MONEY ON DEPOSIT WITH BARCLAYS BANK
BASE RATE REWARD

Date	Interest paid	Paid In	Notes	Paid Out	Balance
01/04/22					£ 49,675.20
01/04/23	£ -				£ 49,675.20
01/05/23	£ -				£ 49,675.20
01/06/23					£ 49,675.20
01/07/23					£ 49,675.20
01/08/23					£ 49,675.20
01/09/23					£ 49,675.20
01/10/23					£ 49,675.20
01/11/23					£ 49,675.20
01/12/23					£ 49,675.20
04/01/24					£ 49,675.20
01/02/24					£ 49,675.20
01/03/24					£ 49,675.20
					£ 49,675.20
	£ -			£ -	
Deposit Balance					£ 49,675.20

Funds Available £ 231,855.28

Appendix 3

NURSLING AND ROWNHAMS PARISH COUNCIL

Income and Expenditure Account for the year ended 31st March 2024

Position as at 30rd April 2023

	2023/24	2022/23
	£	£
Income		
Precept	34750	67500
Interest received	0	1781
Village news adverts	739.25	8475
Grants received	3000	23220
May Fair	0	0.0001
Other income	141.33	3390
Total Income	38630.58	104366
Expenditure		
Community Support		
Community services & facilities (Allot	3878.58	40645
S137 Payments (Note 9)	150	50
	4028.58	40695
Administration		
Staff costs incl NI/pension contributic	2446.97	11419
Administration (gates, play equip, ligl	1119.33	36389
Legal, professional and audit fees	24	5400
Subscriptions	0	1266
	3590.3	54474
Total Expenditure	7618.88	95169
Surplus/Deficit for the year	31011.7	9197
General Fund	£	£
Opening Balance	298224	289026
Add - Income	38630.58	104367
Less - Expenditure	-7618.88	-95169
Closing Balance (Note 8)	329235.7	298224