

Clerk: Mr Roy Hamilton
 Email: clerk@nandr.org.uk



**NURSLING &
 ROWNHAMS
 PARISH COUNCIL**

Phone: 02380 736766

PO Box 1780, Southampton, Hants, SO15 9FX

**Minutes of the Meeting of the Parish Council held on
 Tuesday 9th May 2023 at 7:30pm**

Council Members Present:

Cllr P Bundy, Chairman (PB) Cllr M Maltby Vice- Chairman (MM)	Cllr J Lines (JL) Cllr G Orriss (GO) Cllr G Barker (GB)	
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In Attendance: Clerk Roy Hamilton, Sgt Tristan Pugh

No.	No.	ITEM	Action by
1		<p>(a) Election of Chairman MM commenced the meeting by asking for the proposals for the Chairman's position. GB proposed PB as Chairman, GO seconded the proposal, and all agreed.</p> <p>(b) Declaration of acceptance PB accepted the position and signed the declaration of acceptance.</p> <p>(c) To Elect Vice Chairman PB proposed MM as Vice Chairman, GO seconded and all agreed.</p>	Complete
2.		<p>Apologies. The Clerk advised that Cllr H Painting, Cllr T Swain and Cllr N Adams-King had sent their apologies.</p>	
3.		<p>Declarations of Interests. None</p>	
4.		<p>To Receive and Approve the Minutes of the Full Meeting of the Council held on 11th April 2023.</p>	

No	No.	ITEM	Action by
	4.1	Minutes proposed by JL and GO seconded, all agreed that the minutes of the Full Meeting held on Tuesday 11 th April 2023 were accurate and correct.	
5.		Adjournment for 10 Minute Public Question Time.	
	5.1	None attended.	
6.		To Appoint Representatives to:	Complete
	6.1	Test Valley Association of Parish Councils – JL was appointed.	
	6.2	TCV – To remain unchanged Sue Lambert (SL) and HP.	
	6.3	Rights of Way/Footpaths – to remain unchanged HP and JL.	
	6.4	Tree Wardens – to remain unchanged HP, M Mannerson and Sue Lambert.	
	6.5	Parish /District Transport Liaison – to remain unchanged TS and JL.	
	6.6	Police Liaison – to remain unchanged PB	
	6.7	Annual May Fair Committee – There was a discussion in respect of restarting the May Fair. PB suggested that working with other organisations may be the best way forward. GO agreed to coordinate on behalf of the Parish Council’.	
7.		Review of Adopted Standing Orders and Financial Regulations	
	7.1	The Clerk advised the last review of the Standing Orders was conducted 4 years ago. The Financial Regulations had been adopted in 2022. There had been no significant changes since then and the policy is available on the website. No need to amend at present. All members agreed the Standing Orders and Financial Regulations.	Complete
8.		Review of Arrangements with Other Local Authorities	
	8.1	PB advised that this is discussed as it arises and the latest contract with TVBC had been discussed at the February 2023 meeting.	Complete
9.0		Review of Work with other Local Bodies and arrangements for reporting back.	
	9.1	PB advised that there had been no PACT (Police and Local Communities) meeting for some time, but a new format was being considered.	Complete
10		Review of Asset Register, including Land, Buildings and Office Equipment	

No	No.	ITEM	Action by
	10.1	The Clerk advised that this had been discussed at the March 2023 meeting and was up to date.	Complete
11		Review and Confirmation of Insurance Cover of all Insured Risks.	
	11.1	The Clerk confirmed that the insurance cover had been renewed in November 2021 covering a period of 3 years.	Complete
12		To Review the Council's/Employees Membership to Other Bodies.	
	12.1	PB proposed that all memberships be retained, and all agreed.	Complete
13		Review the Council's Complaints Procedure	
	13.1	The Clerk advised that the complaints procedure was drafted on 14 February 2012, readopted in 2018 and no revisions were required.	Complete
14.		Review the Council's Policy for dealing with the Press/Media	
	14.1	PB explained that he and the Clerk would be responsible when dealing with the Press or Media, where appropriate the Parish Council would be consulted before any statements were made.	Complete
15.		Review the Council's Grant Awarding Policy and Procedure	
	15.1	PB advised that the Policy was adopted in May 2018. A grant could be made to anyone, as long as it could be shown to benefit the Village.	Complete
16.		To Dispose of Business Remaining from The Previous Meeting/ Chairman's Report.	
	16.1	Home Covert Path - PB advised that it was hoped the Ash trees in Home Covert would be felled in the late summer, allowing the route of the proposed path to be reconsidered.	Continues
	16.2	Resilience Forum/Emergency Planning – No updates to report.	Continues
	16.3	SANG alongside Broadleaf Development – PB advised that the Planning Officer at TVBC will be writing to Taylor Wimpey about the work undertaken on the SANG.	Continues
	16.4	Relevelling Nursling Recreation Ground – The Clerk advised that the top pitch needs attention, and a specialised grounds maintenance contractor was being sought. The Clerk advised he now held three quotes for the security gate, but they had not been received in time for this meeting.	Continues
	16.5	Village Hall extension – no updates to report.	Continues
	16.6	HGV Lorries Nursling Street – No updates to report.	Continues

No	No.	ITEM	Action by
	16.7	Sculpture on the SANG – PB advised that the officer responsible would be forming a committee to discuss the project and contact the Parish Council when it is ready to commence.	Continues
	16.8	Path alongside Home Covert - The Clerk advised the work is now due to commence on 22 May 2023.	Continues
	16.9	St Boniface Park Installation of Adult Gym Equipment – JL advised that she had now held a conversation with the relevant officer at TVBC. The suggestion offered was that a consultation be held with the public to establish interest. JL had contacted the local primary schools and had arranged to attend the Nursling School fete on 24 June 2023. Rownhams School had yet to respond. The Clerk agreed to attend along with JL. JL expressed the view that it may be possible to tie in the consultation with the sculpture on the SANG and enhance communication with the public.	Continues
	16.10	Garden Machinery – no updates to report.	Continues
	16.11	Internal Audit Matters – The Clerk confirmed that he had met with the VAT consultant at the Village Hall. The consultant required more information from the Village Hall Committee, such as the constitution. The role of the Parish Council in the Village Hall and the intended ownership of the extension.	Continues
	16.12	Balmoral Play Area – The Clerk advised that some work had been carried out at the Balmoral Play area but not the Skate Park. It was hoped work would commence soon.	Continues
	16.13	Works Jubilee Park and Barker-Mill Close - PB advised that he will contact the Test Valley Grounds Team about the ramp and at Jubilee Park and the Clerk should write to HCC about the barrier in Barker-Mill Close.	Continues
	16.14	Management of Horns Drove Woodland – The Clerk advised he was meeting an arboriculturist on 10 th May 2023 to discuss upcoming tree surveys and a woodland plan.	Continues
	16.15	Coronation Tree – no updates to report.	Continues

No	No.	ITEM	Action by
	16.16	<p>Defibrillators (from April 2023 meeting item 9) – The Clerk advised that he had been in contact with a member of the Men’s Shed who maintained the machine at that location. New batteries and pads had been ordered and fitted to the machines. A software update was required to two machines, and they needed to be delivered to the manufacturer for the update. Mike Mannerson has agreed to co-ordinate the management of the current and proposed sites for the defibrillators.</p> <p>The member of the Men’s Shed had agreed to fit the cabinet at the Redbridge Lane telephone box and check the power supply at the Village Hall.</p>	Continues
17		Approval of Payments for Period Ending 30/04/2023, and Finance.	
	17.1	GB proposed, MM seconded and all agreed.	Complete
18.		Confirmation of Declaration of Interests	
	18.1	No changes.	Complete
19		TVBC and County Councillors Report	
	19.1	PB advised that due to the elections there was nothing to report, although the Regulation 18 consultation for the TVBC Local Plan should be issued soon for comment.	
20.		Police Report and Community Safety.	
	20.1	This item was brought forward to allow the Sgt T Pugh to leave earlier.	
	20.2	Sgt T Pugh advised that Sgt C Challis was on secondment for 6 months and he would be standing in for that 6-month period.	
	20.3	Sgt Pugh said that he had details of reported crimes in the last 90 days. However, the statistics related to the wider area and not just the Parish of Nursling and Rownhams.	
	20.4	<p>The following details were provided by Sgt Pugh</p> <ul style="list-style-type: none"> a) 1 instance of arson on Landrover. b) 10 instances of ANTI-Social behaviour c) 1 incident of fly-tipping d) 2 Assaults – no serious injuries e) 6 thefts 3 of CCTV equipment f) 1 Burglary in Chilworth. g) 9 concerns for welfare. h) 5 instances of criminal damage – all in North Baddesley i) 3 instances of dangerous driving – all on the M27 j) 5 instances of harassment k) 2 instances of impairment l) 1 public order offence m) 2 stalking offences 	

No	No.	ITEM	Action by
		n) 1 sudden death involving the coroner. o) 27 reports of suspicious incidents p) 8 thefts of motor vehicles q) 4 seizures of motor vehicles.	
	20.5	PB discussed the issues the Parish had with travellers and illegal encampments. Sgt Pugh advised he had attended last year's eviction. PB outlined the measures taken by the Parish Council to prevent further illegal encampments.	
	20.6	PB asked if the Parish had a PCSO at present. Sgt Pugh advised that there was a PCSO called Alex, who did spend quite a lot of time in the Parish, he often visits the Co-op. PB asked that the PCSO contact the Parish Council and he could use the Village Hall to meet the public.	
21		Approval of Payment of £1,171.89 (no VAT), £790.86 HALC Affiliation Fees, £381.03 NALC Levy	
	21.1	JL asked why 3 figures were shown on the agenda. The Clerk advised that one payment is made to HALC, and this includes the £381.03 levy for NALC, which is passed on by HALC.	
	21.2	JL proposed the payment, GO seconded and all agreed.	
22		Allocation of Planning Application Reviews and Councillors areas.	
	22.1	The Clerk advised that due to Councillors leaving a number of areas in the Parish were not covered, although the number of applications had dropped considerably. The Clerk suggested that if he received an application for an unallocated area that he asks for a volunteer to review the application. If this does not work, then other alternatives could be considered in the future. It was agreed to volunteers be used for the time being.	Complete
23		Banking Signatories and Selection of responsible Councillors.	
		The Clerk advised that due to a Councillor resigning a further signatory was required for the Barclays and CCLA accounts. GB volunteered to become a signatory.	Complete
25		Public Consultation from Test Valley Borough Council - Proposal to extend a Public Spaces Protection Order PSPO: Alcohol Related ASB.	
	25.1	PB explained the background to the proposal, and it was agreed the Council would support the extension of the order for 3 years.	Complete

26	Schedule of Planning & TPO Applications for Discussion 9/05/2023		
26.1	23/00873/FULLS. 21 Hedgerow Close, Rownhams. Single storey rear extension. No objection.		

26.2	23/00933/FULLS. 35 Homefield Drive, Nursling. Installation of ground source heat pump. No objection.
26.3	23/00949/FULLS. 6 Fairway Gardens, Rownhams. Two storey side extension and single storey rear extension. No objection but some comments made to the planning officer.
26.4	23/00983/FULLS. 7 Barker- Mill Close, Rownhams. Retrospective application for garden room. Objection.

27		Correspondence. Appendix 2 attached.
	27.1	Resident complaint about the parking on Balmoral Way near Betteridge Drive junctions, which causes a blind spot when driving from Romsey Road. There was discussion in respect of the issue. It was agreed that the vehicles parked on the Nutfield Road side of Balmoral Way caused a blind spot and made it difficult for cars exiting Betteridge Drive. The Clerk was advised to write to HCC in respect of this matter.

No.28	Members Questions	
28.1	JL asked about the dropped kerbs in Hillyfields and that it be listed for the next Agenda. PB advised that this was supposed to be part of the wider review of the traffic in Romsey Road and Bakers Drove. It was suggested that NAK be asked about what was happening at the next meeting.	
28.2	JL advised that the resident who had watered the plant containers could not do it this year. It was agreed to place an advertisement in the Village News.	Continues
28.3	JL asked why the containers had not been removed. PB said that he had visited Choice Plants and the owner had advised his vehicle had broken down and that was why they had not been collected. The Clerk offered to transport the containers to Choice Plants. PB said they were very heavy and that the issue of watering needed to be resolved.	
28.4	The Clerk advised that TS had emailed him to raise the issue of vehicles parking on the corner of Bakers Drove and Rownhams Lane causing damage to the verges. It was agreed that the Clerk write to HCC about the issue and establish if they could assist by creating parking bays or laying grasscrete.	Clerk

The meeting closed at 8:55pm.

The next Full Meeting of the Council will be held on 7.30pm 6th June 2023

Nursling Rownhams Parish Council
Payments and Receipts for month ending 31 May 2023

Date	Payment Type	Expense	CR	DR	Balance
01/05/2023	Bacs	Litter April		£ 300.00	£ 94,618.73
01/05/2023	Bacs	Salary		£ 871.09	£ 93,747.64
01/05/2023	Bacs	Safety work Balmoral Play area		£ 1,052.40	£ 92,695.24
02/05/2023	Standing Order	Village News Advert	£ 40.00		£ 92,735.24
02/05/2023	Standing Order	Village News Advert	£ 40.00		£ 92,775.24
02/05/2023	Standing Order	Village News Advert	£ 20.00		£ 92,795.24
02/05/2023	Standing Order	Village News Advert	£ 80.00		£ 92,875.24
02/05/2023	Standing Order	Village News Advert	£ 80.00		£ 92,955.24
03/05/2023	Standing Order	Village News Advert	£ 40.00		£ 92,995.24
03/05/2023	Standing Order	Village News Advert	£ 40.00		£ 93,035.24
04/05/2023	Standing Order	Village News Advert	£ 40.00		£ 93,075.24
04/05/2023	Credit	Pitch Rental	£ 100.00		£ 93,175.24
10/05/2023	Bacs	Printing Costs		£ 896.14	£ 92,279.10
10/05/2023	Bacs	Rental for allotment site		£ 864.00	£ 91,415.10
10/05/2023	Bacs	HALC and NALC membership fees		£ 1,171.89	£ 90,243.21
10/05/2023	Bacs	Expenses Jan to Apr 2023		£ 264.73	£ 89,978.48
11/05/2023	Credit	Village News Advert	£ 30.00		£ 90,008.48
12/05/2023	Bacs	2023 Internal Audit		£ 350.00	£ 89,658.48
15/05/2023	Direct Debit	Grounds Maintenance	£ -	£ 1,422.12	£ 88,236.36
16/05/2023	Debit Card	Earguards, Face mask, gloves and petrol can.		£ 44.46	£ 88,191.90
17/05/2023	Debit Card	Pre Application payment for Villgae Hall extension		£ 324.00	£ 87,867.90
22/05/2023	Direct Debit	Telephone Rental		£ 24.48	£ 87,843.42
24/05/2023	Bacs	Clean of football changing rooms		£ 90.00	£ 87,753.42
24/05/2023	Bacs	CCTV cabling		£ 144.00	£ 87,609.42
24/05/2023	Bacs	Playground Safety inspection		£ 270.00	£ 87,339.42
24/05/2023	Credit	Village News Advert	£ 25.00		£ 87,364.42
25/05/2023	Credit	Football Pitch Hire	£ 100.00		£ 87,464.42
Total			£ 635.00	£ 8,089.31	

Appendix 2

NURSLING AND ROWNHAMS PARISH COUNCIL
FINANCIAL YEAR 20223 / 2024

MONEY ON DEPOSIT WITH CCLA PUBLIC SECTOR DEPOSIT FUND

Date	Interest Paid	Paid In	Notes	Paid Out	Balance
01/04/2023		£ -			£ 182,142.10
01/04/2023	£ 616.13				£ 182,758.23
01/05/2023					£ 182,758.23
01/06/2023					£ 182,758.23
01/07/2023					£ 182,758.23
01/08/2023					£ 182,758.23
01/09/2023					£ 182,758.23
01/10/2023					£ 182,758.23
01/11/2023					£ 182,758.23
01/12/2023					£ 182,758.23
01/01/2024					£ 182,758.23
01/02/2024					£ 182,758.23
01/03/2024					£ 182,758.23
	£ 616.13	£ -			
Deposit Balance					£ 182,758.23

MONEY ON DEPOSIT WITH BARCLAYS BANK
BASE RATE REWARD

Date	Interest paid	Paid In	Notes	Paid Out	Balance
01/04/22					£ 49,675.20
01/04/23	£ -				£ 49,675.20
01/05/23	£ -				£ 49,675.20
01/06/23					£ 49,675.20
01/07/23					£ 49,675.20
01/08/23					£ 49,675.20
01/09/23					£ 49,675.20
01/10/23					£ 49,675.20
01/11/23					£ 49,675.20
01/12/23					£ 49,675.20
04/01/24					£ 49,675.20
01/02/24					£ 49,675.20
01/03/24					£ 49,675.20
					£ 49,675.20
	£ -			£ -	
Deposit Balance					£ 49,675.20

Funds Available

£ 231,855.28

Appendix 3

NURSLING AND ROWNHAMS PARISH COUNCIL

Income and Expenditure Account for the year ended 31st March 2024

Position as at 31st May 2023

	2023/24	2022/23
	£	£
Income		
Precept	34750	67500
Interest received	616	1781
Village news adverts	1334	8475
Grants received	3000	23220
May Fair	0	0.0001
Other income	341	3390
Total Income	40042	104366
Expenditure		
Community Support		
Community services & facilities (Allot	7676	40645
S137 Payments (Note 9)	150	50
	7826	40695
Administration		
Staff costs incl NI/pension contributic	3318	11419
Administration (gates, play equip, ligl	1537	36389
Legal, professional and audit fees	923	5400
Subscriptions	1222	1266
	7000	54474
Total Expenditure	14826	95169
Surplus/Deficit for the year	25216	9197
General Fund	£	£
Opening Balance	298224	289026
Add - Income	40042	104367
Less - Expenditure	14826	-95169
Closing Balance (Note 8)	323440	298224