

Clerk: Mr Roy Hamilton

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**NURSLING &  
ROWNHAMS  
PARISH COUNCIL**

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**Minutes of the Meeting of the Parish Council held on  
Tuesday 7th March 2023 at 7:30pm**

**Council Members Present:**

Cllr P Bundy, Chairman (PB) Cllr S Williams Vice Chairman (SW)	Cllr A Bulpit (AB) Cllr H Painting (HP) Cllr J Lines (JL) Cllr G Barker (GB)	Cllr G Orriss (GO) Cllr T Swain (TS) Cllr M Maltby (MM)
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**In Attendance:** Cllr N Adams-King (NAK) and Parish Clerk R Hamilton

No.	No.	ITEM	Action by
1.		<b>Apologies.</b> The Clerk advised that Cllr M Harding (MH), and Cllr D Spooner (DS) had sent their apologies.	
2.		<b>Declarations of Interests.</b> None.	
3.		<b>To Receive and Approve the Minutes of the Full Meeting of the Council held on 7th February 2023.</b>	
	3.1	The minutes were proposed by GB and SW seconded, all agreed that the minutes of the Full Meeting held on Tuesday 7 <sup>th</sup> February 2023 were accurate and correct.	
4.		<b>Adjournment for 10 Minute Public Question Time.</b>	
	4.1	A resident attended and read out a statement opposing the proposed changes to the junction at Bakers Drove/Romsey Road - a copy was provided to PB. The statement indicated that information had been requested from HCC that had not yet been received and a Freedom of Information request had been lodged with HCC. This included traffic movements, surveys, pollution studies, plans for street lighting and details of the public consultation. The resident stated his view that the proposed	

No	No.	ITEM	Action by
		<p>traffic lights construction be postponed until further steps had been undertaken, the roundabout option be considered, and that the proposal would have a significant impact on residents close to the junction.</p> <p>NAK confirmed that the decision on the proposal would be taken by HCC on 13<sup>th</sup> March 2023. NAK will try to provide the information to the resident, but he could not supply personal details of residents who had responded to the public consultation. NAK explained that the land adjacent to the junction belonged to SCC and they had refused to allow it to be used for a roundabout. The other problem was that telephone and internet lines run along Romsey Road and they would have to be moved to construct the roundabout. The cost of this was substantial and the budget would be insufficient. NAK confirmed that the traffic lights would be linked to those at Nursling Street to help manage traffic flow. NAK advised that the planning application for the Co-Op in Romsey Road had been turned down, as Highways Department at HCC instructed that sufficient parking, traffic management and delivery conditions had not been met.</p> <p>The resident finished by expressing his view that there was no need for traffic lights.</p>	
5.		<b>To Dispose of Business Remaining from The Previous Meeting/ Chairman's Report.</b>	
	5.1	Home Covert Path – PB confirmed no progress could be made until the tree work had been completed.	<b>Continues</b>
	5.2	Resilience Forum/Emergency Planning – HP confirmed that a meeting was scheduled for 25 March 2023.	<b>Continues</b>
	5.3	SANG alongside Broadleaf Development – PB advised there were no updates.	<b>Continues</b>
	5.4	<p>Re-levelling Nursling Recreation Ground – The Clerk advised that the contractor had carried out two treatments in February, earlier than expected. The only work outstanding was the rolling of the pitches.</p> <p>The Clerk had asked TVBC grounds staff to carry out the repair work on the top pitch in March at an estimated cost of £600 to £800.</p> <p>The Clerk confirmed that the proposed new security arrangements for the Recreation Ground gate had been trialled with the tractor and grass cutter. PB was concerned that the</p>	<b>Clerk</b>

No	No.	ITEM	Action by
		arrangements would still allow smaller caravans to access the grounds. PB expressed his view that a robust new gate with an overhead gantry would be required, similar to North Baddesley's arrangements. The Clerk confirmed that he had contacted North Baddesley for details of the supplier and thought the cost would exceed £4,000. It was agreed that quotes should be sought for a new security gate.	
	5.5	Village Hall extension – PB confirmed the drawings were still being considered.	Continues
	5.6	HGV sign regarding lorries using Nursling Street – NAK advised he will investigate when the work will be carried out.	Continues
	5.7	Sculpture on the SANG – HP advised that a report for the portfolio group at TVBC was awaiting the manger's approval to seek agreement to the proposed expenditure.	Continues
	5.8	Fencing Nursling Recreation Ground – The Clerk advised that the work was still planned to start on 17 <sup>th</sup> April 2023. JL asked if the new entrance beside Home Covert Wood would be included in the works. PB expressed his view that a new entrance would encourage walkers to cut across the football pitches, creating a track. TS agreed with this view using the example of informal tracks in Jubilee Park. PB suggested that, as no complaints had been received, no gate should be created until the path had been in place for a period of time when the situation could be reviewed.	Continues
	5.9	St Boniface Installation of adult fitness equipment. – JL advised that she was awaiting a response from TVBC. NAK suggested that Louisa Rice could be contacted at TVBC for assistance.	Continues
	5.10	Garden Machinery – The Clerk has discussed training with Brett Hill at TVBC and was waiting for a suitable date to be arranged. The safety equipment had still to be purchased.	Continues
	5.11	Internal Audit Matters – The Clerk had been advised that the cost of the VAT consultation would be approximately £1,000 for a million-pound project but was still trying to arrange an initial consultation with the VAT consultant.	Continues
	5.12	Balmoral Play Area – The Clerk said that the contractor who visited in January 2023 had supplied the following quotes: Balmoral Play area £877 Skate Park £900 Remove Climbing Wall £725. The Clerk intended to request the Contractor to proceed as three separate jobs unless the Parish Council did not agree. It was agreed to proceed with the work.	Continues

No	No.	ITEM	Action by
	5.13	Works Jubilee Park and Barker Mill Close. – These works had still not been completed.	<b>Continues</b>
	5.14	Review of use of Nursling Recreation Ground by dog walkers and conditions for use. - PB said that he would contact Rod Mason at TVBC to seek further advice.	<b>Continues</b>
	5.15	Review of Village News Costs and approval of the increased print costs by Ordnance Survey. - The Clerk confirmed that he had been given the name of a printer called Mixam based in Watford. This company printed the Baddesley Beagle for North Baddesley Parish Council, and the editor had supplied details to the Clerk. The cost quoted by Mixam including delivery came to £1,051.87 based on 2,800 copies, 36 pages and the cheapest paper. This quote was more expensive than the current Ordnance Survey price. PB suggested that the Village News continue being printed by Ordnance Survey and all agreed.	<b>Complete</b>
	5.16	Management of Horns Drove Woodland. - HP said that the volunteers would like some assistance with a management plan. PB said he would check with TVBC staff, and the Clerk would check with tree surgeons about management advice.	<b>Continues</b>
	5.17	St Johns Rownhams PTA grant request – The Clerk advised that the advice from HALC was that grants could not be given to educational establishments, but a PTA was allowable. TS advised that £600 had been granted from TSBC and NAK advised £750 had been granted by HCC. PB asked the Clerk to clarify what the purpose of the expenditure was and how did it relate to the other grants.	<b>Continues.</b>
6.0		<b>Approval of Payments for Period Ending 28/2/23 and Finance.</b>	
	6.1	A schedule of payments and financial reports for the month ending 28 <sup>th</sup> February 2023 were presented to the Council. TS proposed the reports be accepted, MM seconded, and all agreed.	
	6.2	TS asked why only £50,000 had been transferred to the new CCLA account. The Clerk advised that £100,000 was transferred but it had to be carried out in two tranches and the second transfer fell into March 2023.	
7.0		<b>Police Report and Community Safety</b>	
	7.1	Sgt Chis Challis had been unable to attend the meeting due to a personal matter. A report was sent to the Clerk to relate to the Parish Council.	
	7.2	Some issues had been reported at the Lidl supermarket in Frogmore Lane. Romsey Police carried out initial enquiries, but	

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		it was passed to Southampton Police as its falls within their area.	
	7.3	Parking issues outside Nursling School had been brought to the attention of the Police. The Police had contacted the school and TVBC about future action but would send a PCSO to the area at drop off/pick up times.	
	7.4	There were 5 to 6 reports every month of kids shoplifting from the Co-Op in Nursling Street. The Police were trying to get the regional management of the Co Op to take some action and rearrange the layout to prevent shoplifting.	
	7.5	There are ongoing reports of a man opening car doors and stealing money and other items during the night. The Police were looking to carry out a leaflet drop to inform residents.	
	7.6	PB advised that he had emailed Sgt Challis to inform him of the action being taken by the Parish Council in respect of the issues mentioned in his report.	
	<b>8.0</b>	<b>TVBC and County Councillor's Reports.</b>	
	8.1	This item was brought forward to allow NAK to leave the meeting early.	
	8.2	NAK advised that a Council tax rise of 5% had been agreed. There were longer term issues over funding that needed to be resolved with central government within the next 3 years. The main concern was the increasing cost of the social care budget falling on HCC.	
	8.3	NAK advised that National Highways had been advised about flooding in Upton Lane due to run off from the motorway and there did appear to be a problem with drainage further up Upton Lane.	
	8.4	NAK explained that HCC are undertaking a program to rewild the verges and plant trees beside the highways.	
	8.5	NAK confirmed that HCC would waive fees for road closures for Coronation Street parties and some funds may be available.	
	8.6	NAK advised that the planning application for the MUGA fence at Rownhams St Johns school was coming up for a decision. The company constructing the MUGA would have to build the fence to its full height of 3m in order to certify completion to the manufacturer's standard. The school would then engage another company to reduce the height to 2m. It was believed the residents affected were agreeable to this solution.	

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	8.7	NAK confirmed that he did not have an update on the Lymer Villas work due to be carried out by Aster Homes.	
	8.8	NAK advised that the Bakers Drove/Romsey Road junction decision would be made on 13 <sup>th</sup> March 2023.	
	8.9	MM confirmed that the TVBC hardship fund is still open.	
	8.12	TS advised that TVBC had a Coronation fund and details would be printed in the Village News.	
9.		<b>Annual Review of Financial Risk Assessment – Comments and agreement.</b>	
	9.1	The Clerk advised that the Financial Risk Assessment had been updated last year by SW. However, it required review by the Parish Council on an annual basis to ensure it was adequate.	
	9.2	The Parish Council agreed that the current assessment was satisfactory.	<b>Complete</b>
10.		<b>Annual Review of Assets Register</b>	
	10.1	The Clerk explained that this required review annually and updating. The new fencing on the Recreation Ground and the new strimmer had been added since last year.	
	10.2	The Parish Council agreed that the Asset Register was complete.	<b>Complete</b>
11.		<b>Clerks Annual Performance Review.</b>	
	11.1	Due to leave it had not been possible to carry out a review in time for the meeting and it will be carried over to the next meeting.	<b>Continues</b>
12		<b>Review of Information available from the Parish Council under the Model Publication scheme.</b>	
	12.1	The Clerk explained that the last review was undertaken by the Parish Council in 2018. The model was based on a document provided by the Information Commissioners Office. It showed the information the Parish Council should be publishing, where it was available and how to obtain further information. This was mainly through the Clerk or the Website. The Clerk had made two minor changes to the 2018 document but otherwise it was the same.	
	12.2	The Parish Council agreed that the document was satisfactory.	<b>Complete</b>
13		<b>Developments and Applications. Appendix 1 attached</b>	
	13.1	<b>23/00235/FULLS – 3 Michelmersh Close, Rownhams. Single storey rear extension. No Objection.</b>	

No	No.	ITEM	Action by
	13.2	<b>23/00355/TPOS Rownhams House, Betteridge Drive, Rownhams.</b> - Various tree works. <b>Objection to some of the work.</b>	
	13.3	<b>23/00382/VARS – NHS Car Park Nursling.</b> Variation to 19/00374/OUTS to allow parking on Southampton FC match days to 23:00 hours. <b>To be reviewed.</b> There were concerns raised about the impact on local traffic, the hours of use and the large amount of traffic at particular times.	
	13.4	<b>23/00445/FULLS – 3 Victory Way, Rownhams.</b> Alteration of conservatory with first floor extension over. <b>No objection.</b>	
	13.5	<b>23/00464/FULLS – 22 Betteridge Drive, Rownhams.</b> Erect single storey rear extension. <b>No objection.</b>	
	13.6	<b>23/00462/FULLS- 27 Balmoral Way, Rownhams.</b> Erection of single storey rear extension with lantern light. <b>No objection.</b>	
	13.7	<b>23/00368/FULLS. – Autumn View, Rownhams Lane.</b> Erect single storey and first floor rear extension. <b>To be reviewed.</b>	
	13.8	<b>23/00538/FULLS – 7 Greenwood Avenue, Rownhams.</b> Oak gazebo in rear garden. <b>No objection.</b>	

<b>14</b>		<b>Correspondence for Discussion and Action 7/3/2023</b>	
	<b>14.1</b>	<b>Consultation on HCC Draft Guidance on Planning Obligations and Infrastructure.</b> The Clerk explained that this consultation related to all services provided by HCC and was planning for the future, and it was quite a long document. The Clerk was bringing it to the attention of the Parish Council. <b>Noted.</b>	

<b>15.</b>		<b>Members Questions</b>	
	<b>15.1</b>	SW asked about the balancing pond. The Clerk advised he had reported the issue to Southern Water but had not yet received a response.	

	<b>15.2</b>	AB asked about the parking in Knowles Close and cars blocking Knowles Close. PB advise that it was an unadopted road, but a name of a road painting company could be obtained to look at the cost of painting yellow lines.	
	<b>15.3</b>	JL asked about the dropped kerbs in Hillyfields. PB advised that NAK needed to be asked for an update at the next meeting.	
	<b>15.4</b>	HP asked about marking the Coronation in some way, perhaps by planting a tree. PB agreed that this was a good idea. The Clerk advised that the location needed to be identified and that it was unlikely it could now be planted until October 2023.	<b>Continues / HP</b>

**The meeting closed at 10:00pm.**

**The next Full Meeting of the Council will be held on 7.30pm,11th April 2023.**



## Rownhams Parish Council

Payments and Receipts for month ending 28February 2023

Date	Payment Type	Expense	CR	DR	Balance
01/02/2023	Standing Order	Village News Advert	£ 80.00		£ 73,850.51
01/02/2023	Standing Order	Village News Advert	£ 80.00		£ 73,930.51
01/02/2023	Bacs	Adanac Bus Shelter repair		£ 431.66	£ 73,498.85
01/02/2023	Bacs	January Salary		£ 833.26	£ 72,665.59
06/02/2023	Standing Order	Village News Advert	£ 40.00		£ 72,705.59
06/02/2023	Standing Order	Village News Advert	£ 40.00		£ 72,745.59
08/02/2023	Bacs	Litter Pick January		£ 300.00	£ 72,445.59
08/02/2023	Bacs	CICLA Training Course		£ 57.60	£ 72,387.99
10/02/2023	Bacs	Football Pitch Hire	£ 120.00		£ 72,507.99
16/02/2023	Direct Debit	Grounds Maintenance		£ 1,335.30	£ 71,172.69
20/02/2023	Direct Debit	Telephone Rental		£ 21.59	£ 71,151.10
20/02/2023	Bacs	Ground Rent The Glebe		£ 10.00	£ 71,141.10
20/02/2023	Bacs	Recreation Ground works		£ 3,480.00	£ 67,661.10
22/02/2023	Credit	Village News Advert	£ 100.00		£ 67,761.10
23/02/2023	Bacs	Dog Litter bin emptying Annual fee		£ 1,275.72	£ 66,485.38
<b>Total</b>			£ 460.00	£ 7,745.13	

**NURSING AND ROWNHAMS PARISH COUNCIL**  
**FINANCIAL YEAR 2022 / 2023**  
 Position as at 28/2/23

MONEY ON DEPOSIT WITH CCLA PUBLIC SECTOR DEPOSIT FUND

Date	Interest Paid	Paid In	Paid Out	Balance
01/04/2022			£ -	£ 80,574.35
01/04/2022	£ 32.37	£ -	£ -	£ 80,606.72
01/05/2022	£ 41.00	£ -	£ -	£ 80,647.72
01/06/2022	£ 58.38	£ -	£ -	£ 80,706.10
01/07/2022	£ 63.47	£ -	£ -	£ 80,769.57
01/08/2022	£ 73.65	£ -	£ -	£ 80,843.22
01/09/2022	£ 110.96	£ -	£ -	£ 80,954.18
01/10/2022	£ 116.35	£ -	£ -	£ 81,070.53
01/11/2022	£ 139.61	£ -	£ -	£ 81,210.14
01/12/2022	£ 179.16	£ -	£ -	£ 81,389.30
01/01/2023	£ 210.18	£ -	£ -	£ 81,599.48
01/02/2023		£ 50,000.00		£ 131,599.48
01/03/2023				
Total	<b>£ 1,025.13</b>		£ -	<b>£ 131,599.48</b>

**Deposit Balance**

MONEY ON DEPOSIT WITH BARCLAYS BANK  
BASE RATE REWARD

Date	Interest paid	Paid In	Notes	Paid Out	Balance
01/04/2022					£ 149,499.48
01/04/2022	£ 1.27			£ -	£ 149,500.75
01/05/2022	£ 1.31			£ -	£ 149,502.06
01/06/2022	£ 1.19			£ -	£ 149,503.25
01/07/2022	£ 1.23			£ -	£ 149,504.48
01/08/2022	£ 1.27			£ -	£ 149,505.75
01/09/2022	£ 1.27			£ -	£ 149,507.02
01/10/2022	£ 1.31			£ -	£ 149,508.33
01/11/2022	£ 1.48			£ -	£ 149,509.81
01/12/2022	£ 27.65			£ -	£ 149,537.46
01/01/2023	£ -			£ -	£ 149,537.46
01/02/2023	£ -			£ 50,000.00	£ 99,457.46
01/03/2023					
Total	<b>£ 37.98</b>			<b>£ 50,000.00</b>	<b>£ 99,437.46</b>

**Deposit Balance**

To Reserve Account

**Available funds on deposit**

**£ 231,036.94**

**Appendix 3****NURSLING AND ROWNHAMS PARISH COUNCIL**

Income and Expenditure Account for the year ended 31st March 2023  
Position at 28 February 2023

	<u>2022/23</u>	<u>2021/22</u>
<b><u>Income</u></b>		
Precept	67,500	63,000
Interest received	1,063	71
Village news adverts	7,651	7,743
Grants received	23,220	118,092
May Fair		0
Other income	2,770	2,854
<b><u>Total Income</u></b>	<b><u>102,204</u></b>	<b><u>191,760</u></b>
<b><u>Expenditure</u></b>		
<b>Community Support</b>		
Community services & facilities (Allotments, PCSO, VN	37,578	35,593
S137 Payments (Note 9)	<u>50</u>	<u>250</u>
	37,628	35,843
<b>Administration</b>		
Staff costs incl NI/pension contributions	10,585	13,039
Administration (gates, play equip, lights, bus shelters)	35,562	117,175
Legal, professional and audit fees	5,400	10,924
Subscriptions	<u>1,266</u>	<u>1,175</u>
	52,813	142,313
<b><u>Total Expenditure</u></b>	<b><u>90,441</u></b>	<b><u>178,156</u></b>
<b>Surplus/Deficit for the year</b>	<b><u>£11,763</u></b>	<b><u>£13,604</u></b>
<b><u>General Fund</u></b>	<b>£</b>	<b>£</b>
Opening Balance	289,026	275,422
Add - Income	102,205	191,760
Less - Expenditure	-90,441	-178,156
Closing Balance (Note 8)	<b><u>£300,789</u></b>	<b><u>£289,026</u></b>