

Clerk: Mr Roy Hamilton

Email: clerk@nandr.org.uk



**NURSLING &
ROWNHAMS
PARISH COUNCIL**

Phone: 02380 736766

PO Box 1780, Southampton, Hants, SO15 9FX

**Minutes of the Meeting of the Parish Council held on
Tuesday 4th October 2022 at 8:00pm**

Council Members Present:

Cllr P Bundy, Chairman (PB)	Cllr M Maltby (MM) Cllr A Bulpit (AB) Cllr H Painting (HP)	Cllr G Orriss (GO) Cllr D Spooner (DS) Cllr T Swain (TS)
--------------------------------	--	--

In Attendance: Cllr N Adams-King (NAK) and Parish Clerk R Hamilton

No	No.	ITEM	Action by
1.		Apologies. The Clerk advised that Cllr S Williams (SW), Cllr M Harding (MH), Cllr J Lines (JL) and Cllr G Barker (GB) had sent their apologies.	
2.		Declarations of Interests. None.	
3.		To Receive and Approve the Minutes of the Full Meeting of the Council held on 6th September 2022. Minutes proposed by MM and GO seconded, all agreed that the minutes of the Full Meeting held on Tuesday 6 th September 2022 were accurate and correct.	
4.		Adjournment for 10 Minute Public Question Time.	
	4.1	No members of the public attended	
5.		To Dispose of Business Remaining from The Previous Meeting/ Chairman's Report.	

5.1	Home Covert Path - PB advised that he had no further updates.	Continues
5.2	Resilience Forum/Emergency Planning – HP had no further updates.	Continues
5.3	SANG alongside Broadleaf Development – PB has asked for the latest report on the work undertaken in the SANG.	Continues
5.4	Re-levelling Nursling Recreation Ground – The Clerk had been in contact with the Contractor. No date for the final two treatments had been provided by the contractor.	Clerk
5.5	Village Hall extension – PB advised there were no further updates.	Continues
5.6	HGV Lorries Nursling Street – The Clerk will ask NAK to try and obtain more information on this from HCC.	Continues
5.7	Sculpture on the SANG – HP advised that a meeting had been held with TVBC and Taylor Wimpey representatives. Section 106 funds available for the project totalled £46,000 but this including £3,000 to sponsor a mentee. The project was intending to engage residents of the Parish and Broadleaf Park. The first attempt to generate interest would be through the Village News. The current thinking was to have a trail of sculptures rather than one larger sculpture.	Continues
5.8	Fencing Nursling Recreation Ground – The Clerk confirmed a number of the Councillors had volunteered to assist in reorganising the storage bunker. This would then provide sufficient space to house the fencing panels currently held at New Forest Fencing. It was hoped the work would be carried out on the 15 th or 16 th October 2022.	Continues
5.9	St Boniface Park Drainage Issues – It was reported that the Balancing Pond was currently full of water, indicating the drains were operating effectively.	Continues
5.10	St Boniface Park and Woodland Trees – The Clerk advised work in St Boniface and the Woodland is now complete.	Complete
5.11	Garden Machinery – The Clerk was hoping to arrange a date for training and then purchase the equipment.	Continues
5.12	Internal Audit Matters – The Clerk advised he had written to HMRC again to ask for advice on registering for VAT but had not received a response.	Continues
5.13	Rufus Close/ St Boniface Trees – The Clerk reported that no response had been received to the letter sent by Paris Smith solicitors. The Clerk emailed the resident’s insurance providers and had still not received a response. At present the Clerk had	Continues

		received two quotes from Tree Surgeons and was trying to organise a third before the next Council meeting. The Clerk advised that any work on the trees would require access to the property in Rufus Close and the resident's insurance company will be contacted again.	
	5.14	Cars parking in Joe Bigwood Close. PB advised that the landowner had agreed that double yellow lines could be painted on the road.	Complete
	5.15	Cars parking close to the corner of Upton Crescent. The Clerk advised that he had received a reply from the HCC Roads Engineer. HCC use a rating system with a variety of data to assess the need for road markings. The junction at Upton Crescent to not satisfy the criteria used by HCC and they did not accept there was a need for double yellow lines.	Complete
	5.16	Lack of dropped kerbs in the Hillyfields area. The Clerk had forwarded the map to NAK asking that it be supplied to the project lead for the Bakers Drove/ Romsey Road project.	Complete
	5.17	Balmoral Play Area. The Clerk advised that he was having some difficulty identifying a contractor to carry out the work and would approach other Parish Councils for contractor contacts.	Continues
	5.18	Dismantling the climbing wall. This work to be completed when the bunker had been cleared out (item 5.8)	Continues
	5.19	Repairs required the skate park. The Clerk had approached other companies about removing the graffiti, as the only quote to date was in excess of £1,400.	Continues
6.0		Approval of Payments for Period Ending 30/09/2022 and Finance.	
	6.1	A schedule of payments and financial reports for the month ending 30 th September 2022 were presented to the Council.	
	6.2	TS reminded the Clerk about researching an account that accrued more interest than the current Council bank account. The Clerk advised he would look into it prior to the next meeting.	Clerk
	6.3	DS proposed the reports be accepted, TS seconded and all agreed.	
7.0		Police Report and Community Safety	
	7.1	None.	
	7.2	TS advised that she had seen a police report on Facebook about people wandering through the Parish at 2am and checking car doors.	
8.0		TVBC and County Councilor's Reports.	

8.1	This item had been brought forward to allow NAK to leave the meeting early.	
8.2	NAK advised that the regulatory meeting in respect of Collards had been postponed until 2 November 2022. NAK and PB to visit Collards in respect of the complaints about the level of dust generated and the traffic movements in Station Road. NAK said that currently 240 movements per day are permitted. NAK believed that no more lorry movements should be allowed. One of the main reasons was that Lee Lane is part of the cycle route into Southampton and allowing further lorry movements on the route seemed contradictory to policy.	
8.3	NAK advised that Wellow, Romsey Extra and N&R Parish Council are all keen to acquire new speed monitors. This is likely to be managed by HCC.	
8.4	NAK asked if PC councillors were aware of any issues with sewerage charges invoiced by Aster on ex-council house properties. PB said that there had been issues in the past but not in respect of sewerage charges.	
8.5	<p>PB provided a brief summary of the use of the Collards site and that it was originally a gravel extraction site. The activities had changed and now 95% of the business was recycling. Currently planning legislation favoured recycling sites. PB thought that it might be worthwhile approaching the landlords, the Broadlands Estate in respect of the use of the land.</p> <p>PB advised that the Parish Council would be represented at the planning committee when the date was known. PB indicated that Willbox also contributed the traffic in the area, although Collards was the primary source of the traffic movements.</p>	
8.6	MM asked NAK about the gates that had been installed on HCC land in the Nursling Business Estate. NAK said that he would investigate.	
8.7	PB advised he had seen a lorry coming out of Lee Drove and queried the reason why a lorry would be using this route. NAK thought it could have been a delivery of topsoil to agricultural land on Lee Drove.	
8.8	PB advised that he, TS and MM attended an evaluation meeting in respect of New Neighbourhood plan. PB confirmed that the 2040 Local Plan was progressing, and Borough Councillors would be attending a series of presentations.	
8.9	TVBC were offering cost of living grants up to £50,000. Agencies can apply if they offer foodbanks, warm places for the elderly, etc. Cost of living hub would be launched shortly, and information would be provided in the Village News.	

9		Review of the General Reserve Fund	
	9.1	The Clerk confirmed that the External Auditor had queried the purpose of the funds held in Reserve in this year's audit. It had also been queried in previous years. The Clerk was unsure when the allocation of the Reserve Fund had last been confirmed by the Parish Council and believed it should be brought before the Council to confirm or adjust the proposed purpose of the funds. A summary of the position had been sent to Councillor's prior to the meeting.	
	9.2	DS advised that the proper accounting treatment would be to class the Rownhams Triangle funds as a Restricted Reserve and the other funds as Designated Reserves. The Clerk confirmed that he would adjust the accounts accordingly.	
	9.3	The Designated Reserve were allocated to Community Centre Repairs, the Village Hall Extension and tree works, with the remainder being the general reserve for ongoing expenditure. The Rownhams Triangle Reserve was an endowment from the developers for the maintenance of St Boniface Park and the capital could not be used for any other purpose. HP proposed the allocation of funds be confirmed, TS seconded and all agreed.	Complete
10		Romsey Festival 2023 request for £250 plus grant to assist with running costs.	
	10.1	HP asked if Romsey Festival planned to extend activities to N&R Parish. The Clerk advised the letter did not include any details of activities. It was agreed the Clerk would write to Romsey Festival and asked how they planned to utilise N&RPC facilities within the festival.	Clerk

11		Developments and Applications. Appendix 1 attached	
	11.1	22/02079/FULLS. 42 Testlands Ave, Nursling. Loft Conversion with Dormers to front. Objection. The planning officer was requested to take measurements to ensure there would be sufficient parking.	
	11.2	22/02178/FULLS. 37 Rownhams Park, Toothill Road. Side extension for bedroom and entrance hall. No Objection.	
	11.3	22/02247/FULLS. 13 Broadmead Road, Nursling. Certificate for loft conversion with dormer windows. No objection but comments made for the planning officer to consider.	
	11.4	22/022839/FULLS. 13 Broadmead Road, Nursling. Application for loft conversion with front dormer windows. No objection.	

11.5	22/02291/TPOS. Unit 1A Yeoman Industrial Estate, Nursling. G1- Limes x 7 - Re-pollard all trees, bringing the height of the main stems down to match the height of the building roof apex and remove all epicormic growth, G2- Sycamore & Lime x 2 - Crown raise to 5.5m above ground level, remove deadwood from the Lime, Crown raise the second Lime over the Kestrel Guard car parking space to 5.5m, G3 - Sycamore, Field Maple, Ash & Laure - Crown raise by up to 5.5-6m and cut the Laurel back to the kerb line. No Objection.	
11.6	22/02318/TPOS. 12 Fyeford Close, Rownhams. T1 Oak crown reduce by 3m. No Objection	
11.7	22/02339/TPOS. 29 Rufus Close, Nursling. T1 Oak reduce lateral limbs by up to 0.5m. No Objection	
11.8	22/02354/FULLS. Wychwood, Nursling St, Nursling. Erection of dwelling with new access parking and landscaping. Objection. The new property did not appear to fit the character of the current property, there was insufficient parking and a TPO tree in the garden.	
11.9	22/02383/TPOS. Paulette Lacave Ave, Nursling. T1 and T2 Ash fell. Objection. The tree wardens queried TVBC if it was policy to fell trees if they were close to a road, as the trees appeared to be healthy.	
11.10	22/02340/FULLS. 4 Watley Close, Nursling. Replace conservatory with single storey rear extension. No Objection	
11.11	22/02378/FULLS. 5 Watley Close, Nursling. Single storey rear extension. No Objection	
11.12	22/02399/FULLS. 59a Upton Crescent, Nursling. Single storey front extension and car port. To be reviewed.	
11.13	22/01661/FULLS. 6 Nursling St, Nursling. Single storey flat roof extension. No Objection	
11.14	22/03218/VARS 1 Upton Crescent, Nursling. Vary condition 2 19/02582/FULLS. Objection.	

12	Correspondence for Discussion and Action 4/10/2022	
----	---	--

	12.1	Letter from Zurich Insurance confirming the cost for year commencing 20 November 2022 is £1,274.70. Noted. No action required as the Insurance agreement with Zurich lasts for 3 years.	
	12.2	Letter from PKF Littlejohn LLP confirming completion of the External Audit. Only point arising is the signature date on the AGAR. The Clerk advised that he and the Chairman signed the AGAR on the same day, and this was the issue.	

13.		Members Questions	
	15.1	AB said that he had brought up the issue of the footpath at Jubilee Park and the rails at Barker Mill Close with the men's shed. They could do the work but could not quote for the work with the Council. PB advised if they were prepared to carry out the work the Parish Council cover the costs. The Clerk agreed to contact the Men's Shed about this work.	Clerk
	15.2	DS commented that he would prefer an 8pm start time.	
	15.3	HP asked what the outcome of the meeting between PB, TS and MM and TVBC staff about outdoor equipment for St Boniface Park. The advice was that static equipment would be best, as moving equipment could be damaged and incur repair costs. The preference was for steel equipment rather than wood.	HP
	15.4	The Clerk advised he had been in touch with a cricket pitch advisor for Hampshire. The Clerk had to arrange a soil analysis of the proposed pitch and measurement of the dimensions to ensure the area was sufficient to accommodate a boundary. The cost of the soil analysis would be in the region of £115. It was hoped that the existing soil could be used to create 4 pitches. If the pitches had to be built from scratch, then the cost would be considerable.	Clerk

The meeting closed at 9:40pm.

The next Full Meeting of the Council will be held on 7.30pm 15^h November 2022

Rownhams Parish Council

Payments and Receipts for month ending 31 October 2022

Date	Payment Type	Expense	CR	DR	Balance
03/10/2022	Bacs	Dead tree Greenwood Ave		£ 192.00	£ 64,882.55
03/10/2022	Bacs	Allotment Rental	£ 60.00		£ 64,942.55
03/10/2022	Bacs	Allotment Rental	£ 15.00		£ 64,957.55
05/10/2022	Credit	Allotment Rental	£ 15.00		£ 64,972.55
05/10/2022	Bacs	Litter pick September		£ 300.00	£ 64,672.55
06/10/2022	Bacs	Printing Costs		£ 725.76	£ 63,946.79
06/10/2022	Credit	Allotment Rental	£ 30.00		£ 63,976.79
06/10/2022	Credit	Allotment Rental + Key	£ 20.00		£ 63,996.79
06/10/2022	Credit	Village News Adverts	£ 320.00		£ 64,316.79
07/10/2022	Credit	Allotment Rental	£ 30.00		£ 64,346.79
10/10/2022	Uncleared cheque	Village News Adverts		£ 80.00	£ 64,266.79
11/10/2022	Bacs	Allotment Rental	£ 30.00		£ 64,296.79
12/10/2022	Credit	Allotment Rental	£ 105.00		£ 64,401.79
13/10/2022	Credit	Allotment Rental paid cash	£ 15.00		£ 64,416.79
17/10/2022	Direct Debit	Grounds Maintenance		£ 1,335.30	£ 63,081.49
17/10.22	Bacs	Water charges to 25/9/2022		£ 49.34	£ 63,032.15
17/10/2022	Bacs	2022-23 Insurance		£ 1,274.70	£ 61,757.45
17/10/2022	Credit	Allotment Rental	£ 15.00		£ 61,772.45
19/10/2022	Direct Debit	Telephone Rental		£ 21.59	£ 61,750.86
19/10/2022	Credit	Village News Adverts	£ 80.00		£ 61,830.86
24/10/2022	Credit	Section 106 Funding	£ 23,220.00		£ 85,050.86
28/10/2022	Bacs	October Salary		£ 833.40	£ 84,217.46
28/10/2022	Bacs	Payroll and Paye		£ 400.00	£ 83,817.46
28/10/2022	Bacs	Budget Training Course		£ 36.00	£ 83,781.46
31/10/2022	Credit	Village News Adverts	£ 673.46		£ 84,454.92
Total			£ 24,628.46	£ 5,248.09	