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**NURSLING &
ROWNHAMS
PARISH COUNCIL**

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**Minutes of the full Meeting of the Council held on
Tuesday 3rd March 2020 at 7.30pm in Nursling & Rownhams Village Hall,
Nursling Street**

Council Members Present:

Cllr P Bundy (PB) Chairman	Cllr A Bulpit (AB) Cllr D Spooner (DS) Cllr H Painting (HP)	Cllr M Maltby (MM) Cllr H Broomfield (HB) Cllr J Lines (JL)
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In Attendance:

Members of the public Graham Barker, David Smith, Graham Orris.

No.	No.	ITEM	Action by
1.		Apologies. Cllr A Finlay, Cllr R Perry, Cllr T Swain (TS), Cllr M Harding (MH), Cllr S Williams (SW) Vice-Chair In the absence of the clerk it was agreed that Cllr Spooner would take minutes. These are to be formatted by the clerk into the continuous record and the page numbers corrected by the clerk. The Chairman started the Meeting	Clerk
2.		Declaration of Interests	
	2.1	None declared at the start of the meeting. The Chair reminded members that they can declare a declaration of interest as a matter arises later in the Agenda.	
3.		To Receive and Approve the Minutes of the Full Meeting of the Council held on 11th February 2020.	
	3.1	The minutes were approved, proposed by HP seconded HB All Members present agreed.	
4.		Adjournment for 10 Minute Public Question Time.	
	4.1	Graham Barker – asked as a resident of Upon Crescent about the traffic lights on the bridge. Why are they in operation when no workforce on the bridge anymore? <i>PB – The bridge work that is visible is finished, but the workforce are under and around the bridge doing</i>	Complete

		<p><i>landscaping and building a bund. PB informed the meeting and the member of public that the bridge will be officially opened on 20th March 2020. The traffic lights should be taken down a few days before this.</i></p> <p>Graham Orris – has spoken with the mobile home site owner who says they have a bit of a rat problem. <i>PB - Graham was advised that this is a TVBC matter and the comment should be directed to them for a solution.</i></p>	Complete
5.		To Dispose of Business Remaining from The Previous Meeting/ Chairman's Report.	
	5.1	<p>The cycle box at the top of Nursling Street was agreed to be included by HCC Highways officers as part of the implementation of a revised scheme along Romsey Road. Item is complete by the Parish Council – but we await the cycle box. PB – has chased this again with TVBC in Feb 2020</p>	Continues
	5.2	<p>PB has been assured that the Co-op Area Manager will contact him. Bike rack and landscaping - PB has spoken with area manager in Feb 2020 we will take this forward soon.</p>	Continues
	5.3	<p>Telephone box in Fen Meadow. Bloors have said they still intend to move the old telephone box to Fen Meadow.</p>	Continues
	5.4	<p>ID Badges. All members' photos are required to enable this action to continue. All photos now with the Clerk and their resolution is now being checked. If the photos are of good enough quality the Clerk to action this.</p>	All / continues
	5.5	<p>Land at junction of Nutshalling Avenue/Trowbridge Close. Land Registry requested a land valuation be supplied. Clerk has contacted Pearsons. A valuation has gone to the land registry and we are awaiting a reply.</p>	Clerk / continues
	5.6	<p>Standing Orders and Financial Regulations have been issued for Councillors to review. SW reported to the meeting the changes to the standing orders. Two points raised in an email from TS were discussed. Petty cash allowance – it should say we agree to allow petty cash. Can this go to the AGM with the one change re petty cash? Proposed HB, Seconded AB. All agreed.</p>	Continues. At AGM
	5.7	<p>Resilience Forum/Emergency Planning. HP has done some work on the Emergency Planning Template and has sent it to all Councillors. HP has asked them to read this and send their comments to her. This is not creating our own solutions but will point people to national sites and have in the plan the links to national advice on a local website. Also naming people who will be contact points.</p>	Continues
	5.8	<p>19/02524/RESS new build at Adanac Park. This has been approved by TVBC, but a concern raised by the PC regarding 24 hours noise has been noted.</p>	Complete

5.9	Visit from Rebecca Botto. The meeting with Rebecca has been put off until the PC has relevant documentation in place. See 5.7.	Continues
5.10	Consultation on Proposed Main Modifications to New Forest District Local Plan. The Parish Council has been asked to review of the Local Plan. No comments are to be made.	Complete
5.11	Reduce speed limit along Redbridge Lane to 30mph. As there is a speed limit of 30mph at each end of Redbridge Lane, a resident in Fen Meadow has requested the whole of the road should be 30mph. PB said the Hampshire Highways should be contacted to determine whether or not the 30mph limit could be introduced along the whole length of Redbridge Lane. PB has contacted Hampshire highways.	Clerk / continues
5.12	Planning Training. PB said that a member of TVBC will come to the Village Hall to provide a question/answer type discussion to cover areas of Planning relevant to the Parish. Date to be agreed. Update March meeting: Awaiting by-election and will arrange training after election.	Continues
5.13	Matter from the January minutes in Members questions: HP asked what is the current position regarding the SANG at Broadleaf Park? PB to enquire. The s106 agreement states that "No house to be occupied until the SANG has been completed". PB reported that a TVBC officer will check the current status. PB reported that TVBC will be checking the SANG and the developer told no occupation until SANG complete.	Continues
5.14	Member of the public Colin Grant asked about cutting back the hedge at the corner of Horns Drove and Romsey Road to give a clear line of sight at the traffic lights by the Horns Inn, including cars coming out of the Horns Inn car park. TVBC to look at this.	Continues PB
5.15	There are very few drop kerbs in Hillyfields area. This means it is not accessible to people walking to cross the road or wheelchairs, push chairs, etc. Routs Way/Rownhams Lane also has a missing drop kerb. A representative of HCC will be requested to view the problems and JL offered to walk around with the officer to show them where the drop kerbs are needed. PB has asked for the officer's name to request a visit from HCC	Continues PB
5.16	Member's question HP - Tree work in Horns Drove Wood is outstanding. This was part of the Health and Safety audit. Will this be done soon before the nesting season starts? March is now the nesting season – so action to continue but after nesting.	Continues clerk
5.17	Member's question HP - In Horns Drove one of the Oak trees has bracket fungus and needs to be looked at. Action by the Clerk	Continues clerk
5.18	Member's question HP - Additional land/paths on Romsey Road near Upton Crescent have been created by realignment of the new bridge. The Parish Council agreed that this land should be	Continues clerk

		registered as PC land to ensure it is landscaped and appropriately maintained. PB - Highways England are talking to HCC about this land. It is still being discussed. We may be asked in the future to deal with it – but not currently.	
	5.19	JL - Village flowers. These to be done again this year – all agreed. Locations were discussed for planting mid-April along with the type of seed. JL given authority to purchase seeds.	Continues
	5.20	MM - Footpaths in St Boniface Park are muddy at the end. The new path is fine for a push chair, but the path, ends in mud near Horns Drove making it difficult for access. This short length of path requires resurfacing.	Continues clerk
6.		Approval of Payments for Period Ending 31/1/2020 and Finance.	
	6.1	Signatures on the bank account. NA to be removed. It was agreed by the meeting that Cllr MM will be the new signature at Barclays bank and as needed on deposit accounts. To be actioned on the Clerk's return. Payments for February 2020 will not be looked at during the 3 rd March meeting. Instead both February 2020 and March 2020 finance reports will be looked at during the April meeting. No finance reports considered by Cllr at this meeting	Continues Continues
7.		Police Report.	
	7.1	No Police report received.	n/a
8.		TVBC and County Councillors Reports	
	8.1	No report from Cllr Perry.	Complete
	8.2	TVBC report – PB still working on the homelessness strategy and housing strategy for TVBC.	Continues
9		Nursling and Rownhams Charitable Incorporated Organisation (CIO)	
	9.1	The Parish Council has consulted its legal advisers regarding its role as Property Trustee, in which capacity it holds the lease of the Nursling and Rownhams Community Centre for the benefit of the NRCA. The Parish Council has no financial interest in the lease, but must act in this matter in accordance with the charitable purposes of the NRCA. The NRCA's committee has resolved to transfer its assets to The Nursling and Rownhams CIO (the CIO). The legal advice confirmed that the NRCA is unable to own the freehold and that a CIO is the most appropriate charitable vehicle to own and operate the community centre.	

		<p>To facilitate this, the NRCA has requested the Parish Council to transfer the lease of the community centre to the CIO which will also acquire the freehold from Hampshire County Council for a peppercorn. The lease and freehold will thus be held by the CIO and merged. This will secure the future of the community centre for the residents and reduce the outgoings of the CIO by a sum equal to the rent that would otherwise be payable.</p> <p>It is hoped that completion of the property transactions will occur on 1 April 2020.</p> <p>The Parish Council's role as Property Trustee will cease upon completion of the transfer of the lease.</p> <p>PB read out a letter from the Secretary of the Nursling and Rownhams Community Association which explains the above and requests the Parish Council to transfer the lease of the Nursling and Rownhams Community Centre to the CIO.</p> <p>After due consideration it was resolved: <i>"that a transfer deed be executed by Nursling and Rownhams Parish Council acting by the hand of any Councillor, duly witnessed, assigning the leasehold title in the Nursling and Rownhams Community Centre, Horns Drove, Rownhams to the Nursling and Rownhams CIO and that this authority be recorded in the minutes of this meeting and confirmation thereof be sent to the Secretary of the Nursling and Rownhams Community Association."</i></p> <p>Proposed: AB Seconded: HP The resolution was passed unanimously.</p> <p>PB will arrange for the transfer deed to be signed and witnessed. If SW is available, he will to sign as Vice-Chair on behalf of the Parish Council, otherwise any other Councillor will sign.</p> <p>A letter of confirmation will be sent the Secretary of the Nursling and Rownhams Community Association in accordance with the above resolution.</p>	<p>PB</p> <p>Clerk</p>
10		Annual Parish Meeting 22nd April 2020	
	10.1	<p>PB has spoken to the planning and policy team. They will come and talk about climate change in TVBC at the Annual Parish Meeting. This will be the focus of the meeting</p> <p>At the meeting a request will be made for members of the public to join a forum focussed on "making the village look and feel better". JL to agree to come up with a name before the</p>	<p>JL</p>

		<p>meeting. This could be as low key such as “post it notes” to give ideas at the back. JL to set up the table and to come up with questions to ask the public for them to answer.</p> <p>AB requested that we have a microphone this year. It was agreed to do this and AB will set it up.</p>	
11.		Schedule of Planning & TPO Applications for Discussion 11/02/20	
	11.1	<p>20/00190/FULLS Testlands Avenue, Nursling – Single Storey side/rear extension to provide enlarged bedroom, lounge, kitchen/diner +raised patio.</p> <p>OBJECTION – Reduced parking space to one therefore against regulation for a 3/4 bedroom bungalow.</p>	Objection
	11.2	<p>20/00248/FULLS Land at Adanac Park, Nursling Street, SO16 0TA – Change of use of unit E1 &E2 from B1(c) Light Industrial to B1© Light Industrial and D2 Leisure to provide a climbing centre.</p> <p>OBJECTION –Application is contrary to TVBC Revised Local Plan (2016). Change of use from B1(c) to B1(c) and D2 would provide insufficient parking at this site. Change of use is likely to change operating hours to evenings and weekends.</p>	Objection
	11.3	<p>20/00245/VARS Cobra Lodge, Upton Lane, Nursling – Variation of condition 15 19/00781/VARS to allow overnight boarding for 6 dogs.</p> <p>OBJECTION the variation will impact on the amenity of the local population LHW4. The application will significantly vary the conditions applied in 2011. The application does not provide a transport statement detailing impact of site being occupied overnight.</p>	Objection
	11.4	<p>20/00290/FULLS Cala, 21 Horns Drove, Rownhams – Replace two rooflights above garage with dormer windows</p>	No Objection
	11.5	<p>20/00390/FULLS Lynny, Bedwell Close, Rownhams, SO16 8FT – Single storey extension to replace existing conservatory</p>	TBA
	11.6	<p>20/00383/ADVS Rownhams West Motorway Services, M27 Westbound – Erection of digital advertising near entrance westbound.</p>	Objection
	11.7	<p>20/00054/FULLS 18 Hurricane Drive, Rownhams, SO16 8LH – single storey rear extension to provide a dining room.</p> <p>NO OBJECTION- Revised drawing takes account of previous objection. Extension now offset 0.75m from boundary with 20 Hurricane.</p>	No Objection
	11.8	<p>20/00398/FULLS Elm Villa, Redbridge Lane, Nursling - conversion and extension to form 3 dwellings and erection of sheds</p>	TBA
	*	<p>** It was noted at the meeting that planning items that would normally go to the Clerk for forwarding to TVBC should for the time being go to TS.</p> <p>Planning items can go back to the Clerk when he is back at work, which is anticipated to be the end of March.</p>	All
12.		Correspondence for Discussion for Action 11/02/20	

12.1	<p>Letter from resident - state of footpaths: Romsey Road and Upton Lane. Path from Romsey golf club to the Grove needs maintenance. Also path near lime villas. This is a HCC matter. PB will reply to resident that this has been passed to HCC.</p>	PB
13.	Members Questions	
13.1	<p>HP – The tree warden has raised that the ten-year tree plan is coming to an end. This is the TVBC plan that is commissioned by the Parish council.</p>	
13.2	<p>HB – public benches and seating in the village. Is there enough? PB in the past we have had issues with vandals re seats and the seats becoming meeting points for youths rather than village residents' use. Indeed, residents living near the seats that we have had in the past have asked for them to be removed.</p>	
13.3	<p>Cllr D Spooner gave apologies to the 7th April meeting as on holiday. The meeting was reminded to give the Clerk their holiday dates.</p>	
Close	<p>The meeting closed at 9.06pm</p> <p>The next Full Meeting of the Council will be held on Tuesday 7th April 2020 at 7.30pm</p> <p>Reminder to Councillors that Wednesday 22nd April 2020 is the Annual Parish Meeting.</p>	