

Clerk: Mr Bill Ashdown

Email: clerk@nandr.org.uk



**NURSLING &
ROWNHAMS
PARISH COUNCIL**

Phone: 02380 736766

PO Box 1780, Southampton, Hants, SO15 9FX

**Minutes of the full Meeting of the Council held on
Tuesday 14th February 2017 at 7.30pm in Nursling &
Rownhams Village Hall, Nursling Street**

Council Members Present:

| | | |
|--|---|--|
| Cllr P Bundy, Chairman (PB) Cllr S Williams (SW) Vice- Chairman | Cllr J Rendell (JR) Cllr A Bulpit (AB) Cllr J Lines (JL) Cllr M Harding (MH) | Cllr N Anderdon (NA) Cllr J Hall (JH) Cllr L Wheeler (LW) Cllr D Spooner (DS) |
|--|---|--|

In Attendance: Clerk Bill Ashdown

Members of the Public: None

| No. | No. | ITEM | Action by |
|-----|-----|---|--------------|
| 1. | | Apologies. Cllr Richards, Caroline Nokes, Cllr Finlay, PCSO Stu McCloskey | |
| 2. | | Declarations of Interests. None | |
| 3. | | To Receive and Approve the Minutes of the Full Meeting of the Council held on 3rd January 2017. Minutes were Proposed by SW, seconded by NA. All agreed that the minutes of the Full Meeting held on Tuesday 3 rd January 2017 were correct. | |
| 4. | | Adjournment for 10 Minute Public Question Time. | |
| | 4.1 | None | |
| 5. | | To Dispose of Business Remaining From The Previous Meeting/ Chairman's Report. | |
| | 5.1 | Meeting with the Co-op. PB has received information about the Co-op Community Fund and has sent it on to JL. | PB/JL |

| No. | No. | ITEM | Action by |
|-----|------|---|-----------|
| | 5.2 | M27 Roadchef barriers. PB understands that Road Chef intend to close the access routes to the MSA in the near future. | Complete |
| | 5.3 | Jubilee Plinth. The Clerk said Longdown are still waiting for winter to cease before building the plinth and will report back when complete. | Continues |
| | 5.4 | Play equipment. NA had obtained useful information from Braishfield PC, which included a climbing wall and keep fit equipment. There is approx. £22k to spend. NA will have further meetings with Kevin Harrington (TVBC). | NA |
| | 5.5 | Telephone Box. PB still waiting to find if S106 monies available to recondition the telephone box in Hillyfields. A defibrillator placed in the box was thought a good idea and Clerk to contact Bloors to see if they could assist with funding. | PB/Clerk |
| | 5.6 | Community Centre. Awaiting documents from HCL | Continues |
| | 5.7 | Replacement Goal posts. Clerk has received S106 monies towards goal posts and requested TVBC to go ahead with replacement. | Complete |
| | 5.8 | Fence extension within Bossington Close. TVBC has yet to resolve this matter. Further evidence to be sent to TVBC. | Clerk |
| | 5.9 | Trees from Conservation Volunteers. Clerk to contact Ray Alborough (TVBC) to resolve ownership of land at junction of Rownhams Lane and Bakers Drove. | Clerk |
| | 5.10 | Budget for 2017/18. Clerk has sent Precept figures to TVBC. | Complete |
| | 5.11 | Trees in Church Lane and Lee Lane area. Clerk to contact Paul Jackson regarding TPOs for trees in this area. Addendum. A previous letter dated 14 th October 2016 was sent to Paul Jackson and he had replied (21/11/2016) that he believed there was no requirement for TPOs to be placed on trees in this area. | Continues |
| | 5.12 | Website. A requirement spec has now been received from Becky Amiss which suggested that a Parish Council website should be set up. Links to other sites could be used and then the website could be developed from there. Clerk to contact Mike Maltby to resurrect the original website with additional software to allow access via smartphones and tablets. Clerk will then arrange a further meeting with Mrs Amiss & Mike Maltby to review the website and come up with changes. | Clerk |
| | 5.13 | Development in Frogmore Lane. Clerk has sent an Objection, to insertion of access road in Frogmore Lane, to TVBC | Complete |
| | 5.14 | Judicial Review. Clerk has written letters to Phil Lomax and Solicitors to inform them that the Parish Council will no longer be involved with the Judicial Review. | Complete |
| 6. | | Approval of Payments for Periods Ending 31/01/2017 and Finance. | |

| No. | No. | ITEM | Action by |
|-----|-----|---|-----------------|
| | 6.1 | A schedule of payments and financial reports shown in appendices 1 – 3 for the months ending January 2017 and were proposed by SW, seconded by LW, these were formerly approved. All Members agreed. | |
| 7.0 | | Police Report | |
| | 7.1 | <p>A police report was emailed to the Parish Clerk.</p> <p>There were 122 incidents for the Nursling/Rownhams/Chilworth area.</p> <p>6 incidents of Anti-Social Behaviour – 2 at B&Q, 1 Motorbike nuisance at Adanac Park, 1 parking dispute in Horns Drove.</p> <p>6 Assaults – 3 Domestic related, 1 dog bite, 1 at B&Q, and an affray at The Four Horseshoes pub.</p> <p>8 Dwelling burglaries – 2 Rownhams and 6 Nursling – all are under investigation. 1 local male has been arrested and bailed regarding at least 1 of the burglaries.</p> <p>3 Non Dwelling burglaries – summerhouse in Rownhams broken into, garage in Danebury Way broken into, but nothing stolen from either. Carpetright broken into and safe stolen.</p> <p>4 incidents of criminal damage – no pattern or trend to incidents.</p> <p>1 Drug offence – small cannabis growth located in Nursling Street and the occupants arrested.</p> <p>13 Suspicious incidents – A financial scam letter from China, a male doing a leaflet drop asking for unwanted gold & jewellery, and reports of vehicles and people spotted acting suspiciously but no leads.</p> <p>6 Theft incidents – 4 from B&Q.</p> <p>4 Theft from vehicles – 1 Rownhams, 3 from Nursling – 2 works vans broken into and power tools stolen.</p> | |
| 8.0 | | TVBC and County Councillors Reports | |
| | 8.1 | No HCC Report. | |
| | 8.2 | <p>Borough Councillors Report.</p> <p>Boundary Review.</p> <p>Area covering Romsey Extra being adjusted. Part of Valley Park to join Chilworth,</p> <p>Nursling & Rownhams, North Baddesley and Chilworth will retain its 3 Councillors.</p> <p>Lee and surrounding area may join Nursling & Rownhams.</p> | |
| 9. | | Parish Clerk's Annual Review | |
| | 9.1 | The Staff Committee had interviewed the Clerk earlier in January and made a recommendation of an increase to the Parish Council. All Members agreed. | Complete |

| No. | No. | ITEM | Action by |
|-----|------|---|-----------------|
| 10. | | Agree the cost of £75 for Clerk to attend HALC Annual Conference 22nd March 2017 | |
| | 10.1 | Proposed by JL, seconded NA. All Members agreed. | Complete |
| 11. | | Clerk to attend SLCC Meeting at Romsey Town Hall 10:00am Thursday 16th February 2017 | |
| | 11.1 | There was no fee to attend. All Members agreed Clerk to attend. | Complete |
| 12. | | Recycling Stars | |
| | 12.1 | Local resident Claire Thompson had shown an interest in the venture and the Clerk to contact TVBC to arrange a meeting. PB suggested a letter be sent to Sajid Javid (Secretary of State for Communities and Local Government), and copied to Roy Perry (HCC), to campaign against the charging policy at Recycling Centres. | Clerk/PB |
| 13. | | Internal Audit 2017 (April 7th & May 5th) | |
| | 13.1 | Clerk informed the Parish Council that he has arranged with Eleanor Greene the above dates for the Internal Audit of the Parish Council. The current Regulations will need to be reviewed before these dates. | Clerk |
| 14. | | Electoral Review of Test Valley. | |
| | 14.1 | A recent Electoral Review of Test Valley has taken place, and the number of Borough Councillors has been reduced from 48 to 43. There is no change to 3 Borough Councillors required to cover the areas of Nursling, Rownhams and North Baddesley. | |
| 15. | | Improvements for entrance to St Boniface Park. | |
| | 15.1 | There has been a complaint regarding the condition of the entrance at Horns Drove to St Boniface Park. It was agreed maintenance needed to be made to the gate and surrounding hedges. It was decided to ask David Simpson to provide a quote. | Clerk |
| 16. | | Approve cost of £1600 to repair doors to Brick store on Nursling Recreation Ground. | |
| | 16.1 | The double doors and frame are in particularly bad condition. Gadgets Joinery had provided a quote of £1600 to repair them. No other quotes have been received. Proposed JR, seconded NA to go ahead with repair. All Members agreed. | Complete |
| 17. | | May Fair 2017 | |
| | 17.1 | NA reported he had been to Meetings and, once again, it is difficult finding people to commit time to the event. An advert for the event will be placed in the Village News. The Event Chairman, Peter Spiers, enquired on the possibility of having a beer tent. The Parish Council decided to say no to this. Mr Spiers will be writing to the relevant | |

| No. | No. | ITEM | Action by |
|------------|--------------|--|-----------|
| | | bodies about use of facilities. | |
| 18. | | Schedule of Planning & TPO Applications for Discussion 13th February 2017 | |
| | 18.1 | 16/02943/FULLS 19 Hann Road, Rownhams – Erection of Boundary Fence. No Objection. | |
| | 18.2 | 16/03171/FULLS Bargain Farm, Frogmore Lane, Nursling – Creation of new access from Frogmore Lane and access spur road into Bargain Farm to serve future development. Objection. Does not reflect requirements of Local Plan. | |
| | 18.3 | 16/03253/FULLS Long Lea, Bakers Drove, Rownhams – Kitchen Extension. No Objection. | |
| | 18.4 | 17/00077/CLPS 35 Home Field Drive, Nursling – Certificate of Lawful Development for a garage conversion. No Objection. | |
| | 18.5 | 17/00063/TPOS 93 Nutshalling Avenue, Rownhams – 1 x Horse Chestnut, reduce height by 3m and volume by 30%, remove 1 x lower branch. Objection. Tree will suffer from heavy pruning. Lower branch is healthy and does not need cutting as fence already at maximum height required. | |
| | 18.6 | 17/00127/FULLS 6 Emmett Close, Rownhams – Single storey front extension with associated ramp access. Comment on parking standards required. | |
| | 18.7 | 16/03112/TPOS 15 & 17 Hurricane Drive, Rownhams – T1, T2 Oaks reduce by 2m, T3 Oak reduce limbs over decking/garden by 2m and raise limbs over garage by 2m. No Objection to reduction. | |
| | 18.8 | 17/00812/FULLS 24 Rownhams Close, Rownhams – Single storey rear extension and loft conversion with rear dormers. Objection. Design is for a 2 storey extension not a single extension and therefore its size and mass would be out of character with the area of bungalows. | |
| | 18.9 | 17/00257/TPOS 210 St Johns Glebe, Rownhams – T1 Beech, remove. Objection. Largest and oldest tree in this area and not unhealthy. Will effect views for miles around. | |
| | 18.10 | 16/02850/FULLS M27 Rownhams West MSA – Construction of a drive through kiosk and associated roadworks. No Objection. | |
| | 18.11 | 17/00084/FULLS Kingfisher House, Rownhams Lane, North Baddesley – Change of use of Suite 2 (Ground Floor) from office (Class B1) to Chiropractic Clinic (Class D1). No Objection. | |
| 19. | | Correspondence for Discussion for Action 13/02/2017. | |

| No. | No. | ITEM | Action by |
|------------|-------------|--|------------------|
| | 19.1 | Planning Enforcement Quarterly Report. The Parish Council were concerned about areas within the Parish where enforcement was required but had not taken place. Clerk to contact TVBC. | Clerk |
| | 19.2 | Planning Appeal 16/01441/FULLS 62 Upton Crescent. The owners of 62 Upton Crescent are appealing against the refusal of their Planning Application. This Parish will make no further comment. | Noted |
| 20. | | Members Questions | |
| | 20.1 | JL asked about the works in Home Covert. Barker Mill and Bloors have put up the money to upgrade the footpaths in Home Covert with wood chip from Hazel and small trees near the footpaths. There was a mixed view by residents and Parish Councillors as to whether it was an improvement or not. | |
| | 20.2 | JL mentioned the works in the pond alongside Bakers Drove. This work is being carried out by TVBC again to mixed views by residents. | |
| | 20.3 | JL said that it looks like the show homes at Fen Meadow will be open soon. PB said that the Parish Council will receive an invitation by Bloors to view the homes. JL said that the roads were being left in a dirty condition. Clerk to contact Bloors. | Clerk |
| | 20.4 | JH said that the removal of vegetation at the entrance to Balmoral Way (the Romsey Road end) has exposed a broken fence. Clerk to contact TVBC. | Clerk |
| | 20.5 | AB said that a water leak at the junction of Upton Lane and Romsey Road will be repaired soon which may require the road being closed. | |

The meeting closed at 9.30pm

The next Full Meeting of the Council will be held on Tuesday 7th March 2017 at 7.30pm

Appendix 1

**NURSING & ROWNHAMS PARISH COUNCIL
PAYMENTS AND RECEIPTS FOR PERIOD ENDING 31ST JANUARY 2017**

| DATE | CHQ NO | PAYEE | EXPENSE | CR | DR |
|--------------|---------------|----------------------------------|---|------------------|------------------|
| 03/01/17 | 103806 | HM Revenue & Customs | PAYE & NI Contributions Oct16-Dec16 | | £903.17 |
| 03/01/17 | 103807 | Mrs H. E. Smith | Village News Printing Invoice No: 183 | | £80.00 |
| 03/01/17 | 103808 | A & G Fencing | Repair gate Horns Drove Wood plus Knee Rail | | £420.00 |
| 03/01/17 | 103809 | Digital Green Solutions Ltd | Tree Services Horns Drove Wood | | £720.00 |
| 03/01/17 | 103810 | Digital Green Solutions Ltd | Tree Services Colts Road | | £216.00 |
| 03/01/17 | 103811 | Digital Green Solutions Ltd | Tree Services Greenwood Avenue | | £228.00 |
| 03/01/17 | 103812 | Rownhams St Johns Primary School | May Fair Charity payment | | £278.26 |
| 03/01/17 | 103813 | The Cedar School | May Fair Charity payment | | £278.26 |
| 03/01/17 | 103814 | Nursling C of E Primary School | May Fair Charity payment | | £278.26 |
| 04/01/17 | 103815 | Scott Stemp (solicitor) | Payment advice on Judicial Review | | £3,000.00 |
| 04/01/17 | 100263 | SSE | Rent for site in Nursling Street | £2.50 | |
| 13/01/17 | 103816 | Ordnance Survey Ltd | Village News Printing Invoice No: 92648176 | | £379.85 |
| 13/01/17 | 103817 | Royal Mail Group Ltd | Annual PO Box Fee | | £312.00 |
| 13/01/17 | 103818 | E. Buckell | Wages Januray 2017 | | £287.59 |
| 13/01/17 | 103819 | W. Ashdown | Wages Januray 2018 | | £763.37 |
| 16/01/17 | BACS | TVBC | S106 Dev Contribution | £2,780.00 | |
| 15/01/17 | DD | BT | Telephone rental | | £67.94 |
| 24/01/17 | 100264 | H. Smith | Cheques for Village News February Edition | £244.00 | |
| 27/01/17 | 103820 | W.Ashdown | Expenses 28-07-16 to 28-01-17 | | £179.54 |
| 27/01/17 | 103821 | Mrs H. E. Smith | Village News Printing Invoice No: 184 | | £80.00 |
| TOTAL | | | | £3,026.50 | £8,472.24 |

NURSING AND ROWNHAMS PARISH COUNCIL

FINANCIAL YEAR 2016 / 2017

Position as at 31st January 2017

MONEY ON DEPOSIT WITH BANK OF IRELAND

| <u>Date</u> | <u>Interest Paid</u> | <u>Paid In</u> | <u>Notes</u> | <u>Paid out</u> | <u>Balance</u> | |
|---------------|----------------------|----------------|-------------------------|-----------------|----------------|-----------------------|
| 01/04/2016 | | | Balance carried forward | | c/f £10,695.26 | |
| 06/04/2016 | £0.87 | | | | | £10,696.13 |
| 06/05/2016 | £0.84 | | | | | £10,696.97 |
| 06/06/2016 | £0.93 | | | | | £10,697.90 |
| 06/07/2016 | £0.84 | | | | | £10,698.74 |
| 06/08/2016 | £0.90 | | | | | £10,699.64 |
| 06/09/2016 | £0.90 | | | | | £10,700.54 |
| 06/10/2016 | £0.87 | | | | | £10,701.41 |
| 06/11/2016 | £0.96 | | | | | £10,702.37 |
| 06/12/2016 | £0.82 | | | | | £10,703.19 |
| 06/01/2017 | | | | | | £10,703.19 |
| 06/02/2017 | | | | | | £10,703.19 |
| 06/03/2017 | | | | | | £10,703.19 |
| TOTALS | £7.93 | £- | | | £- | £10,703.19 (a) |

MONEY ON DEPOSIT WITH SKIPTON BUILDING SOCIETY

BASE RATE REWARD

| <u>Date</u> | <u>Interest paid</u> | <u>Paid In</u> | <u>Notes</u> | <u>Paid Out</u> | <u>Balance</u> |
|-------------|----------------------|-------------------|--------------|------------------------|-----------------------|
| 01/04/2016 | | | | | £- |
| 01/05/2016 | | £77,000.00 | | | £77,000.00 |
| 31/03/2017 | | | | | £77,000.00 |
| | £- | £77,000.00 | | £- | |
| | | | | Deposit Balance | £77,000.00 (b) |

MONEY ON DEPOSIT WITH BARCLAYS BANK

BASE RATE REWARD

| <u>Date</u> | <u>Interest paid</u> | <u>Paid In</u> | <u>Notes</u> | <u>Paid Out</u> | <u>Balance</u> |
|-------------|----------------------|----------------|--------------|------------------------|-----------------------|
| 01/04/2016 | | | | | £77,201.36 |
| 01/04/2016 | £32.78 | | | | £77,234.14 |
| 03/05/2016 | £33.86 | | | | £77,268.00 |
| 01/06/2016 | £30.70 | | | | £77,298.70 |
| 03/07/2016 | £31.77 | | | | £77,330.47 |
| 03/08/2016 | £32.84 | | | | £77,363.31 |
| 03/09/2016 | £32.85 | | | | £77,396.16 |
| 03/10/2016 | £33.93 | | | | £77,430.09 |
| 03/11/2016 | £30.76 | | | | £77,460.85 |
| 03/12/2016 | £31.83 | | | | £77,492.68 |
| 03/01/2017 | £17.52 | | | | £77,510.20 |
| 03/02/2017 | | | | | £77,510.20 |
| 03/03/2017 | | | | | £77,510.20 |
| | £308.84 | £- | | £- | |
| | | | | Deposit Balance | £77,510.20 (c) |

Available funds on deposit **£165,213.39** (a) + (b) + (c)

CURRENT ACCOUNT BALANCE AT BARCLAYS BANK

Note: Includes unpresented cheques.

| | | |
|---|--|--------------------|
| Brought Forward at 01.04.16 | | £55,025.68 |
| Earmarked capital | £83,822.00 | |
| | Current Account Balance at today's date | £53,682.54 |
| Total available funds (Deposit + Current) before commitments | | £208,192.74 |

Nursling & Rownhams Parish Council

Income and Expenditure Account for the year ended 31st March 2017

Position as at 31st January 2017

| | 2016/17 | 2015/16 |
|--|------------------------|------------------------|
| | £ | £ |
| <u>Income</u> | | |
| Precept | 55,000 | 55,000 |
| Interest received | 317 | 446 |
| Village news adverts | 3,534 | 4,770 |
| Grants received | 2,780 | 1,328 |
| May Fair | 1,765 | 0 |
| Other income | 824 | 2,494 |
| <u>Total Income</u> | <u>64,219</u> | <u>64,038</u> |
| <u>Expenditure</u> | | |
| Community Support | | |
| Community services & facilities | 15,574 | 28,972 |
| S137 Payments (Note 9) | <u>0</u> | <u>788</u> |
| | 15,574 | 29,760 |
| Administration | | |
| Staff costs incl NI/pension contributions | 14,161 | 15,996 |
| Administration (gates, play equip, lights, bus shelters) | 4,171 | 11,880 |
| Legal, professional and audit fees | 4,569 | 2,667 |
| Subscriptions | <u>1,241</u> | <u>1,153</u> |
| | 24,142 | 31,695 |
| <u>Total Expenditure</u> | <u>39,716</u> | <u>61,455</u> |
| Surplus/Deficit for the year | <u>£24,503</u> | <u>£2,583</u> |
| <u>General Fund</u> | | |
| | £ | £ |
| Opening Balance | 195,972 | 195,172 |
| Add - Income | 64,219 | 64,038 |
| Less - Expenditure | -39,716 | -61,455 |
| Closing Balance (Note 8) | <u>£220,475</u> | <u>£197,755</u> |

