

Clerk: Mr Bill Ashdown

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**NURSLING &
ROWNHAMS
PARISH COUNCIL**

Phone: 02380 736766

PO Box 1780, Southampton, Hants, SO15 9FX

**Minutes of the Annual General Meeting of the Council
held on Tuesday 10th May 2016 at 7.30pm in Nursling &
Rownhams Village Hall, Nursling Street**

Council Members Present:

Cllr P Bundy (PB) Chairman	Cllr D Spooner (DS) Cllr J Rendell (JR) Cllr M Harding (MH) Cllr A Bulpit (AB) Cllr N Anderdon (NA)	Cllr B Richards (BR) Cllr J Lines (JL) Cllr L Wheeler (LW) Cllr J Hall (JH)
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In Attendance:

The Clerk: Bill Ashdown

No.	No.	ITEM	Action by
1.	1.1	<p>Election of Chairman</p> <p>Motion:</p> <p>SW chaired the meeting.</p> <p>Nominations received for Chairman: Cllr Bundy.</p> <p>Proposed by AB Seconded by JH</p> <p>Resolved:</p> <p>There being no further nominations it was agreed by all members, except BR who abstained, that PB is duly elected to the office of Chairman of Nursling & Rownhams Parish Council for the ensuing year.</p> <p>PB took the Chair.</p>	

No.	No.	ITEM	Action by
	1.2	To Receive Chairman's Declaration of Acceptance of Office PB duly signed the Declaration of Acceptance of Office as Chairman of Nursling & Rownhams Parish Council for the ensuing year, witnessed and countersigned by the Clerk.	
	1.3	To Elect Vice-Chairman. Motion: Nominations received for Vice Chairman: Cllr Williams. Proposed by PB Seconded by JR Resolved: There being no further nominations it was unanimously agreed and resolved that Cllr Williams is duly elected to the office of Vice Chairman of Nursling & Rownhams Parish Council for the ensuing year.	
2.		Apologies. Cllr Finlay, Cllr Perry, Caroline Nokes.	
3.		Declarations of Interests.	
	3.1	None.	
4.		To Receive and Approve the Minutes of the Full Meeting of the Council held on 27th April 2016. The minutes of the Full Meeting held on Wednesday 27 th April 2016 were formally approved. Proposed by BR, seconded by MH and signed off by the Chairman. All Members present agreed.	
5.		Adjournment for 10 Minute Public Question Time.	
	5.1	None.	
6.		To Appoint Representatives to:	
	6.1	Hall Management Committee: PB, SW, JR, JL, MH	
	6.2	Test Valley Association of Parish Councils: NA	
	6.3	BTCV: Tree Wardens - Mrs P Ward and Mrs S. Lambert.	
	6.4	Twinning Committee: BR	
	6.5	Rights of Way/Footpaths: AB	
	6.6	Tree Wardens: Mrs Pam Ward and Mrs Sue Lambert	
	6.7	Parish/District Transport Liaison: JH	
	6.8	Police Liaison: PB	

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	6.9	Annual May Fair Committee: JL, AB	
7.		Review of adopted Standing Orders & Financial Regulations	
	7.1	There were no amendments to the Standing Orders adopted 4 th January 2011. Financial Regulations adopted 25 th March 2015 had been brought up to date for 2016 and were reviewed by SW. It was proposed by JR and seconded by AB to accept the Standing Orders and Financial Regulations. All members agreed. SW noted that some documents still held the old Parish Clerk name and address and these needed to be altered. It was thought that legal documents should be reviewed annually and BR, LW offered to do this. All members agreed.	
8.		Review of arrangements with other Local Authorities	
	8.1	TVBC: Grounds Maintenance and Dog Waste Collection contracts were reviewed by the Clerk and there was no change from the previous year's quotation of £10,518.40 incl VAT. Proposed by PB seconded by SW. All members agreed.	
9.		Review of work with other Local Bodies and arrangements for reporting back.	
	9.1	PACT (Police and Communities Together) These meetings have become very infrequent. NA, JL, LW offered to attend PACT meetings and report back to the Full Council whenever held.	
10.		Review of Asset Register, including land, buildings and office equipment.	
	10.1	Report from SW, there have been no changes to the asset register.	
11.		Review and Confirmation of Insurance Cover of all insured risks.	
	11.1	No changes made to insurer (Came & Company) or policy, but this will be reviewed again prior to renewal in September.	
12.		To review the Councils/Employees Membership to other bodies:	
	12.	All membership subscriptions listed 12(a), 12b, 12(d), 12(e) of Agenda were agreed to continue by all members. It was decided that the Parish Council would continue to subscribe to HALC (Agenda Item 12(c)) but not continue with NALC. All members agreed	
13.		Review the Councils Complaint Procedures.	
	13.1	Procedures were reviewed by SW and there was no change to those adopted on 14 th February 2012. All members agreed to continue with current procedures.	
14.		Establish the Council's policy for dealing with the press/media	
	14.1	PB confirmed that all contacts with the press/media will continue to be made via the Clerk	

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15.		Set the dates/times/place for ordinary Parish Council meetings for the year ahead.	
	15.1	Calendar dates for PC Meetings 2016 are Tuesday 21 st June, Tuesday 12 th July, Tuesday 13 th September, Tuesday 4 th October and Tuesday 8 th November. There will be no Meetings in August and December. Calendar dates for 2017 will be supplied to all members by the Clerk. All Members present agreed.	
16.		Review the Council's Grant awarding Policy & Procedures adopted 3rd January 2012.	
	16.6	SW reported that there was no change.	
17.		Review the Grant Applications received from: The PCC re Youth Drop In (weekly accommodation fee). Requested up to £1000 Nursling & Rownhams PCC up to £250 if requested	
	17.1	All Parish Council members agreed to continue with grants.	
18.		To Dispose of Business Remaining From The Previous Meeting/ Chairman's Report.	
	18.1	Nursling Street – No sign of ATM being placed within the Co-Op. PB to contact landlord's agent. PB to provide JL with Area Managers contact details regarding landscape proposals.	PB Continues
	18.2	Roadchef Barriers. Waiting to hear whether new plans discussed at Meeting are acceptable.	Continues
	18.3	Jubilee Plinth. Still waiting to hear decision from Longdown on Grant.	Continues
	18.4	Skipton BS. Account now created waiting to hear Account Number in order to transfer the monies.	Clerk Continues
	18.5	HGV's in Nursling Street. Highways are looking into placing 7.5t signs in Nursling St & Paulette Lacave.	Continues
	18.6	S106 monies. NA still in discussion with TVBC	Continues
	18.7	Telephone Box. Refurbishment is underway.	Continues
	18.8	Redbridge Lane Development. Clerk has sent list of proposed names to TVBC/Bloors.	Complete
	18.9	May Fayre. Started successfully but was hampered by rain. Once all monies & expenses are in Clerk to present a spreadsheet to confirm monies for Charities.	Clerk

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	18.10	Upton Lane. Planning at 8 Acres has gone to appeal. NA is reviewing the Application revision at the Dog Training Centre. Clerk to contact owner to request a visit.	Clerk
	18.11	Toothill Beacon. Clerk is trying to find someone to replace Basket & Burner on top of pole. BR proposed the burner should be safety tested first. A majority of PC members voted to have the gas fittings checked. PB said he would create a procedure to operate and test the integrity of the burner.	PB/ Clerk
	18.12	Community Centre. The Clerk has passed on our Solicitors name to HCC to continue with purchase.	Continues
19.		Approval of Payments for Period Ending 09/05/2016 and Finance.	
	19.1	Appendix 3:- Diamond Jubilee should be changed to May Fayre. Payments for the period ending 9 th May 2016 were formally approved. Proposed by LW, seconded by JH, the payments were unanimously agreed at £1300.00. A schedule of payments and financial reports shown in Appendices 1 – 3 were distributed at the meeting.	
20.		Approval of Audited Accounts	
	20.1	The Audited Accounts were distributed and discussed. Proposed LW seconded JH. All members agreed the Accounts.	
21.		Approval Annual Governance Statement.	
	21.1	PB read out Governance statements for approval. Proposed LW seconded DS. All members agreed.	
22.		Approval cost of HP Instantink Monthly Agreement (£7.99)	
	22.1	The Clerk stated that the costs of printer ink to the Parish Council was over £200 per annum. By using HP Instantink costs are reduced to no more than £7.99pm and could be less once usage is accurately determined. The Clerk will cover cost and include within expenses. Proposed JR seconded NA. All members agreed.	
23.		Approval Mary Eldridge travelling costs to distribute Village News between periods 2013/14 & 2014/15	
	23.1	Clerk presented costs of £29.70 requested by Mary Eldridge for acceptance. Proposed JR seconded LW. All Members agreed.	
24.		Police Report	

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	24.1	No police report presented.	
25.		TVBC and County Councillors Reports	
	25.1	<p>The Parish Council were pleased to see the Inspectors Decision to dismiss two of the three Applications on Appeal upholding policies in the Local Plan. Barker Mill are going to Appeal.</p> <p>Barker-Mill are also going to launch a formal legal challenge against the Local Plan and the Inspectors decisions.</p> <p>The Romsey Road Bridge which crosses the M27 will be replaced with a single span bridge. This will commence when budget available. There will be a 26 tonne weight limit in place until then.</p>	
26.		Developments and Applications. All Members present agreed the following responses to TVBC:	
	26.1	16/00812/FULLS 39 Cranmer Drive, Nursling – Conversion of existing garage to create Utility Room & enlarged Kitchen/Dining space. No Objection	
	26.2	16/00829/FULLS 3 Testlands Ave, Nursling – Ground floor front elevation extension & new 1 st floor roof with conversion to habitable living accommodation (bedrooms). Objection due to size, height, overlooked, close proximity to property borders.	
	26.3	16/00811/FULLS Plot 1, Crescent Estates, Station Road, Nursling – Development of a gas fired energy reserve and ancillary equipment & components. See 16/00815/FULLS	
	26.4	16/00895/TPOS Grove Place, Upton Lane, Nursling – Fell up to 6 prunus. No Objection.	
	26.5	16/00815/FULLS Land adjoining Crescent Estates, Station Road, Nursling - Development of a gas fired energy reserve and ancillary equipment & components. Objection. This together with 16/00811/ should be treated as a single application. There are a number of concerns:- Lack of technical detail including how efficient the gas generators are when producing electricity. The number of hours in operation throughout the year. Effect of exhaust plumes close to the Motorway and nearby residences. Landscape and Visual Impact on the surrounding countryside created by large buildings and 10 x 25m high chimney stacks.	
	26.6	16/00831/VARS Cobra Lodge, Upton Lane, Nursling – Variation of Condition 16 of 11/00386/FULLS (Change of use from agricultural land to a Security Dog Training Facility). Remove the word “Security”. Withdrawn.	

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	26.7	16/01011/TPOS Border of 28 & 24 Nutshalling Avenue, Rownhams – T1 Holm Oak, prune as shown in picture submitted. No Objection.	
	26.8	16/00970/VARS Grove Place, Upton Lane, Nursling – Vary condition of 14/01899/NAM1 to PA 14/01899/FULLS. Change of internal layout with 54 bedrooms decreasing to 52. Support.	
	26.9	16/00957/VARS Cobra Lodge, Upton Lane, Nursling – Vary Condition 4 of 15/02631/VARS to extend opening hours by 1 hour and include Sundays plus remove the word “security” from Condition 15. Objection. Concerns include:- The number of dogs on site and resultant noise. Car parking. Numbers of qualified staff. Standards of Equipment and facilities. Use of floodlighting in the evening (especially in the winter months)	
	26.10	16/00947/FULLS 12 Shepherds Way, Nursling – Conversion of garage to provide habitable accommodation to include bricking up of opening and insertion of window to match existing (Retrospective). No Objection.	
27.		Correspondence for Discussion and Action 09/05/2016	
	27.1	TVBC – Community Facilities Questionnaire, Public Open Spaces. NA is in discussions with TVBC	NA
	27.1	TVAPTC – Annual Meeting, Thursday 26 th May 2016. PB, LW, BR, NA and Clerk will attend	Noted
28.		Members Questions	
	28.1	Website. JL enquired when Mike Maltby will produce the contract. Could it be agreed before the next Meeting?	Clerk
	28.2	AB said that the railing fence opposite the Village Hall has been vandalised. Clerk to arrange for repairs	Clerk
	28.3	NA had difficulty obtaining archived Planning Applications from the loft in the Village Hall. They were difficult to find as were not in chronological order. Clerk was asked to re-organise in his spare time and he would be compensated.	Clerk

The meeting closed at 9.45pm

The next Full Meeting of the Council will be held on Tuesday 21th June 2016 at 7.30pm